



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, July 17th, 2023

224 Seminary Street

Kenansville, N.C. 28349

6:00 p.m. Meeting Called to Order

Invocation

Pledge of Allegiance

Approval of Meeting Agenda

Approval of Minutes – Regular Meeting held on June 19th, 2023 (A)

REGULAR MEETING AGENDA

CONSENT AGENDA

1. Budget Amendment Journal Entry Report (B)
2. Tax and Solid Waste Releases-- #20348 - 20439 (C)
3. Tax and Solid Waste Releases for the Town of Wallace – 20257 (D)
4. Centennial Birthday Greeting/Proclamation/Resolution for Ms. Andoria Middleton for her 100th Birthday and Authorize Chairman to Sign Same (E)
5. Accept the Fiscal Year 2024 Public Transportation 5311 Community Transportation Rural Formula Grant from the North Carolina Department of Transportation in the Amount of \$272,264.00 and Authorize Chairman to Sign Said Agreement Via DocuSign (F)
6. Approve Lease Amendment No. 2 Between the United States Department of Agriculture and Duplin County for Office Space in the Lois Britt Agricultural Office Building for the Period of April 16th, 2023 through April 15th, 2028 and Authorize Chairman to Sign Same (G)
7. Approve a Service Agreement Between Duplin County Senior Services and the Eastern Carolina Council of Governments for the American Rescue Plan Act (ARPA) of 2021 Funds in the Amount of \$76,781.00 and Authorize Melisa Brown, Senior Services Director to Sign Same and Approve Associated Budget Amendment (H)
8. Approve the Duplin County Jail Medical Plan and Authorize Chairman to Sign Same (I)
9. Approve the Board of Education's Proposal to Pay Newly Hired School Resource Officer Deputy Sheriffs a \$5,000.00 Sign-On Bonus (J)
10. Adopt a Resolution Designating Tim Wilson, County Attorney, as Duplin County's Authorized Representative for the USDA's SEARCH Grant Application and Authorize Chairman to Sign Same (K)

ITEMS TO BE MADE PART OF MINUTES

- Administrative Budget Amendment Journal Entry Report **(L)**

REGULAR AGENDA ITEMS OF BUSINESS

- 6:05 p.m.** Public Comments (limited to three (3) minutes per speaker)
- 6:15 p.m.** Davis H. Brinson, County Manager/Clerk to the Board
Road Concerns **(M)**
Request a Public Hearing be Scheduled Regarding a Request from Ronald Gregory Brown to Name a Lane in Magnolia Township **(N)**
- 6:20 p.m.** Anne S. Taylor, Chairperson, Faison Library/Museum Committee
Request a Donation from the Board for a Monument to Honor Duplin County Native and NASA Astronaut Dr. William E. Thornton **(O)**
- 6:30 p.m.** Ryan Cox, Insight Planning and Development, LLC
Request Adoption of a Planning Department Fee Schedule **(P)**
Request Approval of an Amendment to the Duplin County Subdivision Ordinance **(Q)**
- 6:40 p.m.** Billy Ivey, Soil & Water Conservation District Technician
Request to Award Jimmy Droze of J & J Environmental the Contract for a Stream Debris Removal Project within Cook's Branch **(R)**
Request Approval of the Annual Cooperative Service Agreement Between Duplin County and US Department of Agriculture Animal and Plant Health Inspections Service (APHIS) Wildlife Services (WS) **(S)**
- 6:45 p.m.** Donna Brown, Water Department Director
Request Adoption of 2023 Water Shortage Response Plan and Adoption of a Resolution for Approving Water Shortage Response **(T)**
- 6:50 p.m.** Scotty Summerlin, Economic Development Director
Request to Award the AirPark Clearing and Grubbing (Phase I) Contract to F&S Grading Company **(U)**
Request Approval of a Grant Agreement Between the North Carolina Department of Commerce and Duplin County **(V)**
- 7:05 p.m.** Tracey Simmons-Kornegay, Health Director
Request Acceptance of the ECU Health Duplin Hospital Foundation Community Benefits Grant **(W)**
Request Acceptance of the North Carolina Office of Rural Health Medication Assistance Program Grant **(X)**
Request Acceptance of the Public Health Infrastructure: Local Workforce Development (AA 117) Funding **(Y)**
Request Approval to Create a New Grant Funded Public Health Educator I Position **(Z)**

Request to Reclassify a Nursing Supervisor I Position to a Public Health Nurse III – Family Planning Program Manager **(AA)**

Request Approval to Create a Grant Funded Public Health Nurse III – Quality Nurse Specialist/Accreditation Position **(BB)**

7:25 p.m. Gary Rose, Tax Administrator
Request Approval of the Tax Collector's Settlement Statement for the 2022/2023 Tax Year **(CC)**
Request to Adopt the Order Directing and Empowering Mr. Gary M. Rose, Tax Collector, to Collect the 2023 Taxes **(DD)**

7:35 p.m. Davis H. Brinson, County Manager/Clerk to the Board
Request to Award a Contract for Demolition, Removal of Existing Structure and Remediation of the Magnolia Municipal Auditorium to 4 Seasons Demolition, Inc. **(EE)**
Request the Election of a Voting Delegate to the North Carolina Association of County Commissioners (NCACC) 116th Annual Conference **(FF)**
Request GIS Administrator Position be Transferred from the Tax Administration Office to the IT Department **(GG)**
Request Approval of an Agreement Between Duplin County and Romeo Entertainment Group, Inc. **(HH)**

7:45 p.m. Sheriff Stratton Stokes
Mr. Todd Davis, Justice Sector Leader with Moseley Architects
Geoff Acker, AIA NCARB, Project Leader with Mosely Architects
Lawrence Moltzan, Chief Deputy US Marshal Eastern District of North Carolina
Provide Cost Estimates for a Proposed Duplin County Detention Center **(II)**

8:15 p.m. Davis H. Brinson, County Manager/Clerk to the Board
General Announcements

CLOSED SESSION

Personnel Matters NCGS 143-318.11 (a) (6)

REPORTS (JJ)

Airport – June 2023
Animal Control – June 2023
Building Inspections – June 2023
Communications – June 2023
Cooperative Extension – June 2023
Finance – June 2023
Register of Deeds – June 2023
Solid Waste – May 2023

ADJOURN

Motion to adjourn until Monday, August 7th, 2023 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.