



June 3, 2024

To: The Duplin County Board of Commissioners

From: Bryan S. Miller, County Manager

RE: Budget Message Fiscal Year 2024-2025

In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to present for your consideration the Fiscal Year (FY) 2025 Recommended Annual Budget for Duplin County. The budget is balanced, identifies revenue and expenditure estimates for FY2025, and attempts to meet the needs of our community through excellent customer service.

The recommended budget seeks to ensure that the County's financial standing remains strong and also supports priorities consistent with Duplin County's mission to promote the health, safety, economic security and quality of life for our citizens. The budget proposal also seeks to enhance the resources needed to adequately provide the board with programs and services that our citizens expect from their local government.

On behalf of the budget committee, this Budget Message accompanies the FY 2024-2025 County Manager Recommend budget and his hereby submitted for the Board's consideration and adoption. As required by NCGS 159-12, notice was given and the required public hearing was held on June 3, 2024 at 6:00 p.m. in the Ed Emory auditorium of the Lois G. Britt Agricultural Building. As required by NC General Statute 158-7.19 (C), notice of the public hearing also specified that the hearing and budget included appropriations for Economic Development.

The purpose of the budget message is to provide an understanding of the County Manager's Recommended Budget. This document has been organized in the following sections to provide a foundation for decisions made in developing this budget.

- Economic Considerations
- Long Term Financial Sustainability

- Budget Development Goals
- General Fund Revenue
- Fund Balance
- General Fund Expenditures Highlights
- Conclusion

Summary

The FY 24-25 General Fund Budget of \$69,128,323 is in balance with the tax rate of \$.715 per \$100 of assessed valuation plus a \$.02 per \$100 assessed valuation to be placed in a capital reserve fund for a total tax rate of \$.735. Other funds are also in balance. The appropriation from the Fund Balance of the General Fund is \$3,305,554. Each year we strive to hold expenditures down and not use our savings. The amount we are budgeting from fund balance for FY 24-25 is \$55,902 or 1.7% more than was appropriated in FY 23-24. This supports a significant increase in spending for education funding.

Economic Considerations

The last four years have been characterized by rapid, abrupt, and constant change resulting from the magnitude of the COVID-19 pandemic. The "new normal" is now a reality for all sectors of our economy. Economic recovery has been uneven, with wage gains for many workers offset by the highest inflation rates in four decades and the labor market crippled by the "*Great Resignation*."

The best indicator of our local economy is sales tax and for FY2022 through 2024, sales tax revenue significantly rose due to federal pandemic funding that boosted disposable income. Sales have remained strong during FY2024, but growth may be beginning to slow down to pre-pandemic levels.

Another important economic factor is inflation. Nationally, inflation has decreased 6.1% compared to the prior year and is finally trending down from a forty-year high of more than 9.1% in June 2022. Currently, the National Inflation Rate sets at an average of 4.1% for CY 2023 and 3.3% for CY 2024.

Post pandemic inflation rates have reduced disposable income for many employees in America's labor force and Duplin County has not been immune to this event.

Long Term Financial Sustainability

Duplin County has persevered through the economic storm and our financial position is strong. Therefore, financial sustainability continues to be an utmost priority for our County. The rising

costs of employer retirement costs, operating expenses, salary pressures to remain competitive and increased demand for services, currently outweigh available, recurring revenue.

The recommended budget funds expenditures for FY2025 and continues to build the foundation for long term financial sustainability to build a resilient organization. Financial stability can only be achieved through fiscal discipline, achieved through a healthy balance between revenues and expenditures. Continued reliance on one-time fund balance as revenue source to balance the budget is not financially sustainable.

The following actions are recommended to create the foundation of fiscal discipline:

- Recurring expenditures are added only to the extent that available recurring revenue is identified.
- Develop a fund balance policy identifying the minimum level or percentage of fund balance to be maintained to ensure cash flow, adequate funds for emergencies or adverse financial events.
- Fund Balance is appropriated to fund only one-time expenditures in compliance with the fund balance policy.
- Identify short-term and long-term goals to guide the allocation of limited resources to ensure a solid base of core services to achieve excellent customer service.

The County will be conducting the statutorily mandated Property Revaluation during FY2025, which will be effective with the FY2026 budget. Given that median home prices soared and hit an all-time high in 2022, property values are expected to increase significantly through the revaluation. Other counties have experienced value increases ranging from 30 to 60%.

Revaluation is linked to achieving fiscal discipline as the Board reports the revenue neutral rate and considers the property tax rate that supports the mission of providing services and achieves long-term financial sustainability.

Budget Development Goals

The FY2025 recommended budget has been developed to maintain current services levels, fund mandated expenditure increases and address the ongoing challenges with staffing shortages. The following budget goals were identified in creating this budget:

- Address recruitment and retention through market adjustments, cost of living adjustments, and salary increases
- Create the foundation for a successful 2026 Property Revaluation
- Limit the reliance on fund balance as a revenue source for recurring expenditures
- Fund maintenance and repair for county facilities
- Provide schools with necessary funding to provide our children with exceptional experiences.

General Fund Revenue

- ▶ **Ad Valorem Taxes:** The largest revenue source in the General Fund is ad valorem taxes representing almost 39% of total budgeted revenue. These taxes are based on the combined values for real property, personal property and motor vehicles of \$1.76B. Ad Valorem taxes for FY2025 are budgeted at \$31,934,796, an increase of \$738,258 (2.45%) over the FY2024 budgeted amount but are within projection for current year receipts.
- ▶ **Sales Taxes:** During FY2021 through FY2024, we experienced significant growth in sales tax collections. With the elimination of federal stimulus funding and rising inflation, disposable income declining, we project annual growth will be closer to levels prior to March 2020. Sales Taxes are budgeted at \$10,669,600, representing a decrease of \$677,858 from previously budgeted amounts.

Fund Balance Appropriated

The Local Government Commission recommends local governments maintain a minimum of 8% of undesignated fund balance. However, to achieve long-term financial sustainability, and due to the significant statutory responsibilities that counties have, it is prudent to maintain an amount higher than the minimum of 8%. Duplin County has an exceptional unassigned fund balance for general fund purposes of 51% according to the FY2023 financial audit. Over the last several years fund balance was used to balance the budget as will be the case this year. This is not financially sustainable and must be addressed during the FY2026 revaluation year budget process.

General Fund Expenditure Highlights

Employee Compensation and Benefits

The FY 2024-25 salary and benefit budgets increased as a result of mandatory increases to both employers paid retirement contributions to the NC Local Government Employees' Retirement Fund and employee health insurance.

The recommended budget includes a 5% increase for all full-time regular employees hired on or before June 30th 2024 with targeted recruitment and retention increases for public safety employees between 8% and 15%. The number of budgeted employees in the general fund budget total 555 of which 539 are full-time and 16 are part-time. The number of budgeted positions in the enterprise funds total 68 of which 43 are full-time and 25 are part-time. The recommended budget does include requests for 11 new positions in the general fund. The number of budgeted employees will not be increased under any circumstances without approval from the Board of County Commissioners.

Health Insurance premiums for individual employee coverage is budgeted at \$10,894.44 per employee for FY 24-2025. This an increase of 3% per employee in the FY25 proposed budget over the adopted FY24 budget. The County joined the North Carolina Health Insurance Pool (NCHIP) in FY21. This change has helped the County control employee health insurance costs by pooling costs with other local governments across North Carolina. We continue to make any and all efforts to contain cost through our employee wellness program which have proven very effective. Our workers compensation insurance renewal for FY 2024-25 has been bound at \$302,940 which is a \$5,764 increase over the premium paid in FY 2023-24. This is due to claims remaining relatively stable.

General Government

The General Government recommended budget includes funds appropriated for the purchase of replacement equipment for the county garage and maintenance departments. The overall budget request for this budgetary function is up \$661,367 over the FY 24 recommended budget.

Human Services

The recommended budget for Human Services decreased slightly compared to FY 24. This is due to an increase in grant funds utilizing less County appropriated funds.

Economic and Physical Development

The Economic Development Department will be decreasing \$68,661 compared to FY 24.

Contributions/Transfers

The contribution to Trillium (formerly Eastpointe) Managed Care Organization to assist individuals and families in Duplin County who struggle with substance abuse, mental health and intellectual and developmental disabilities will be \$224,474.

The contribution to the NC Forestry Service to help them manage our forest resources and to help provide and support wildfire suppression in Duplin County will be \$199,656

The Duplin County Veteran's Museum and the Duplin County Fair Association will be receiving a contribution in the amount of \$1,000 each.

The county contribution from the general fund to our Volunteer Fire Departments remains the same at \$26,054 per in-county department and smaller amounts going to three (3) out of county departments with service districts in Duplin County. In addition, estimated revenues of approx.

An estimated \$1.6 million from the Article 46 ¼ cents sales tax, will be distributed equally to all in-county fire departments and prorated to three (3) out of county departments with service districts in Duplin County.

Public Safety

The Sheriff's Office has been allocated funds to lease 5 patrol vehicles. The Jail has been allocated funds to purchase an oven and a dryer.

The Emergency Medical Services (EMS) Department requested one (1) new ambulance and one remount which is included in the recommended budget. The budget includes funding for eight (8) EMS stations and their shift structure is unchanged.

Cultural and Recreational

The Cultural & Recreational budget increased \$378,743 due largely to increased funding for Events Center building and events, and employee compensation in the Library, Museum, Parks & Rec departments.

Education

Contributions from the general fund to the Board of Education is recommended at \$10,500,163. This represents an increase of \$500,008 or 5% increase over FY24.

General Fund

Current Expense	\$10,500,163
Debit Service Transfer	\$221,442.76

In addition, the Board of Education benefits from the following allocations from the Capital Reserve Fund. These revenues come from restricted sales taxes:

Capital Improvements to Sites	\$660,068
Capital Outlay Recreation	\$300,000
Capital Outlay Elementary	\$75,000
Capital Equipment & Furniture	\$225,000
Capital Vehicles	\$195,000
Debt Service to School	\$3,776,876

Current expenses and capital outlay contributions to James Sprunt Community College (JSCC) increased \$58,982 or 3% over the FY 2023-24 budget. The contribution for JSSC current expenses is budgeted at \$2,102,783. The contribution for the college's capital outlay increased remained the same at \$300,000 to continue to support the college's regular maintenance and repairs.

Enterprise / Other Funds

All of the Enterprise Funds are balanced. All enterprise funds have increases in operational costs due to the implementation to mandatory benefit increases and overall increases because of inflation. The recommended budget includes no increase to the household user fee or tipping fees at the Solid Waste & Recycling. The Solid Waste & Recycling Department continues to improve its rolling stock and the recommended budget includes one (1) compactor, one (1) auto crane, one (1) day cab truck, and one (1) trailer.

The County's General Fund will contribute of \$0 to help with operations at the Airport. The County Airport's request for a new zero turn mower is also included in the recommended budget.

The Public Transportation Department will use a combination of federal, state and local funds to purchase four (4) new transit vehicles.

The County Water Department will be using its own funds to support regular operations. Capital outlay for the Water Department stands at \$500,000.

Capital Projects

In the upcoming fiscal year, Duplin County government will complete the construction of one (1) new facility and continue construction on one (1) other facility. The construction of a new Senior and Veterans Services building on the campus of Duplin Commons is scheduled to be completed in the fall of 2024. The facility was constructed utilizing a combination state and local funds. The construction of a new detention center will be underway beginning in June of 2024 and has an estimated completion of February 2026. The detention center is funded with a portion of local funds and largely with state funds and interest earned on those funds.

Conclusion

The FY2025 Recommended Budget is presented for your review and consideration as you develop an adopted budget. This budget preserves our core services, recognizes employees as our greatest asset and begins setting the foundation for long-term financial sustainability. The Board of Commissioner's commitment to resiliency, fiscal prudence and long-term sustainability will be the stabilizing factor in our ability to maintain and improve our financial position and weather future events.

The last four years have been plagued by uncertainty and instability caused by the pandemic, inflation, supply chain delays and labor shortages. Navigating this ongoing crisis has been a team effort and our employees have persevered through personal sacrifice and dedication to the citizens of Duplin County. I cannot thank our employees enough for their hard work and willingness to serve our great county. They truly are our greatest asset.

Thank you to all County department leaders and our Finance Department for your assistance and dedication in developing this budget under continued pressures and unprecedented circumstances. Semeka Perry, HR Director, Carrie B. Shields, Assistant County Manager, and Chelsey Lanier, Finance Director have contributed greatly to the success of the budget process. Our Finance Director, Chelsey Lanier has done a tremendous job developing the budget and deserves public recognition for doing so. She is truly more than twice as committed to achieving financial strength and accountability for Duplin County as is warranted and continues to increase her value to Duplin County.

Respectfully submitted,



Bryan S. Miller

County Manager

Duplin County, North Carolina

**STATE OF NORTH CAROLINA
DUPLIN COUNTY**

BE IT ORDAINED by the Board of Commissioners of the County of Duplin, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this county:

General Government	\$9,483,515
Public Safety	\$21,182,789
Environmental Protection	\$805,270
Economic and Physical Development	\$1,872,131
Human Services	\$17,602,078
Education	\$13,124,389
Cultural and Recreational	\$1,941,653
Contributions/Transfers	\$2,202,138
Debt Service	\$708,270

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Ad Valorem Property Tax	\$31,934,796
Motor Vehicle Tax	\$4,426,164
State Funds	\$9,044,107
Department Fees	\$6,370,079
Department Fees-Restricted	\$375,000
Sales Tax	\$10,669,600
Other Revenues	\$2,982,000
Fund Balance	\$3,120,487

Section 3. The following amounts are hereby appropriated in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Emergency Telephone System Fund	\$435,376
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Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Emergency Telephone Fees	\$249,558
Interest Earned	\$18,177
Fund Balance	\$167,640.89

Section 5. The following amounts are hereby appropriated in the Capital Reserve School Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Capital Outlay, Improvements to Sites	\$660,068.00
Capital Outlay, Equipment/Furniture	\$255,000.00
Capital Outlay, Vehicles	\$195,000.00
Capital Outlay, High Schools	\$300,000.00
Capital Outlay, Elementary Schools	\$75,000.00
Debt Service Transfer	\$3,776,876.00

Section 6. It is estimated that the following revenues will be available in the Capital Reserve School Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025

Sales Taxes	\$3,576,876
Interest	\$200,000
Fund Balance	\$1,485,068

Section 7. The following amounts are hereby appropriated in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

AE&P Reserve	\$25,000
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Section 8. It is estimated that the following revenues will be available in the Automation Enhancement/Preservation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Transfer from General Fund	\$25,000
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Section 9. The following amounts are hereby appropriated in the Property Revaluation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Property Revaluation	\$439,537
Mapping	\$39,060

Section 10. It is estimated that the following revenues will be available in the Property Revaluation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Ad Valorem Property Tax	\$181,158
Interest	\$10,500

Fund Balance	\$286,939
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Section 11. The following amounts are hereby appropriated in the County Fire Districts Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Oak Wolfe Fire District	\$181,198.08
Glisson Fire District	\$267,947.06
Sarecta Fire District	\$197,627.40
East Duplin Fire District	\$220,856.45
Fountaintown Fire District	\$139,013.14
Albertson Fire District	\$212,478.47
Stacy Britt Fire District	\$311,536.52
Franklin Fire District	\$71,715.53
Northeast Fire District	\$370,928.92
Chinquapin Fire District	\$185,465.78
Duplin Pender Fire District	\$191,408.34
Faison Fire District	\$160,181.24
Greenevers Fire District	\$147,801.29
Lyman Fire District	\$128,324.95
North Duplin Fire District	\$147,153.54
Potters Hill Fire District	\$171,994.48
Rosemary Fire District	\$306,280.50
Teachey Fire District	\$221,036.04
Waylin Fire District	\$75,373.12
Liberty Hall Fire District	\$282,686.86
Magnolia Fire District	\$103,268.45
Pin Hook Fire District	\$103,268.45
Pricetown Fire District	\$26,747.19
Pink Hill Fire District	\$30,736.94

Section 12. It is estimated that the following revenues will be available in the County Fire Districts Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Ad Valorem/Motor Vehicle Taxes	\$2,067,001
Transfer from General Fund	\$556,008
Sales Tax	\$1,647,764

Section 13. The following amounts are hereby appropriated in the Debt Service Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Duplin Commons	\$578,270
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Animal Shelter	\$130,000
2017 School LOB's	\$3,998,319

Section 14. It is estimated that the following revenues will be available in the Debt Service Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025:

Transfer from General Fund	\$929,713
Transfer from School Capital Reserve	\$3,776,876

Section 15. The following amounts are hereby appropriated in the Duplin County Water Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Water Administration	\$1,653,696
County Water	\$135,700
Albertson Water	\$148,253
District B Water	\$258,313
District D Water	\$343,370
District E Water	\$331,563
District F Water	\$566,533
District G Water	\$344,697

Section 16. It is estimated that the following revenues will be available in the Duplin County Water Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

System Charges and Fees	\$3,172,125
Sales of Inventory	\$110,000
Fund Balance Appropriated	\$500,000

Section 17. The following amounts are hereby appropriated in the Water Debt Service Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Water Debt	\$977,063
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Section 18. It is estimated that the following revenues will be available in the Water Debt Service Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Transfer from Water Fund	\$977,063
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Section 19. The following amounts are hereby appropriated in the Transportation Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Operations	\$1,633,767
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Section 20. It is estimated that the following revenues will be available in the Transportation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

State Dept. of Trans.	\$1,519,000
Agency Purchased Services	\$55,000
Other	\$25,000
Fund Balance	\$34,767

Section 21. The following amounts are hereby appropriated in the Airport Commission Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Operations	\$1,490,782
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Section 22. It is estimated that the following revenues will be available in the Airport Commission Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Hangar Rent	\$175,731
Sales of Fuel	\$1,152,691
Transfer from General Fund	\$0
Other	\$77,613
Fund Balance Appropriated	\$84,747

Section 23. The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Solid Waste Collection and Disposal	\$4,375,344
Tire Collection and Disposal	\$127,929
White Goods Disposal	\$33,004

Section 24. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

User Fees	\$1,870,560
Charges for Services	\$1,786,750

Other Taxes and Fees	\$407,960
Fund Balance	\$471,007

Section 25. The following amounts are hereby appropriated in the Health Insurance Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in accordance with the chart of accounts heretofore established for the County:

Benefit Expense	\$6,467,000
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Section 26. It is estimated that the following revenues will be available in the Health Insurance Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Premiums Collected	\$5,585,000
Interest Earned	\$10,000
Transfer from General Fund	\$872,000

Section 27. There is hereby levied the following tax rates per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed as Property Taxes in the General Fund, the Property Revaluation Fund, and the respective County Fire District Funds:

General Fund	0.7350
Oak Wolfe Fire District	0.0500
Glisson Fire District	0.0650
Sarecta Fire District	0.0550
East Duplin Fire District	0.0458
Albertson Fire District	0.0750
Stacy Britt Fire District	0.0700
Franklin Fire District	0.1000
NorthEast Fire District	0.0850
North Duplin Fire District	0.0500
Chinquapin Fire District	0.0900
Fountaintown Fire District	0.0500
Goshen Fire District	0.0650
Greenevers Fire District	0.0700
Lyman Fire District	0.0500
Waylin Fire District	0.0700
Potters Hill Fire District	0.0700
Rosemary Fire District	0.0700
Teachey Fire District	0.0700
Duplin Pender Fire District	0.0700
Liberty Hall Fire District	0.0700

The General Fund tax rate is based on an estimated valuation of \$4,177,781,907 for real and personal property for the purposes of taxation for the 2024-2025 fiscal year, estimated valuation of \$172,894,694 for the purposes of public service, and an estimated valuation of \$587,802,231 for vehicles for the purposes of taxation for the 2024-2025 fiscal year with an estimated rate of collection of 96.50% for property taxes and 99.50% for vehicle taxes.

Section 28. There is levied a per ton solid waste disposal fee as approved by the Board to cover the cost of solid waste disposal. There is also levied an availability/disposal fee as approved by the Board to cover the cost of solid waste collection, disposal, and recycling.

Section 29. The Duplin County Departmental Fee Schedules for 2024-2025 (attached).

Section 30. The mileage reimbursement rate is per the IRS standard mileage rate.

Section 31. In accordance with G. S. 115C-429(b), the Board of Education appropriation is allocated as:

General Fund:

Current Expense	\$10,500,163
Debt Service for Schools	\$221,443

Capital Outlay School Fund:

Capital Improvements to Sites	\$660,068
Capital Outlay High School Recreation	\$300,000
Capital Outlay Elementary	\$75,000
Capital Equipment & Furniture	\$255,000
Capital Vehicles	\$195,000
Debt Service for Schools	\$3,776,876

In accordance with G. S. 115C-433(b), the Duplin County Board of Commissioners specifies that the Board of Education must obtain approval of the Board of Commissioners for any budget amendment that increases or decreases the amount of county appropriation to a purpose or function by ten percent (10%) or more from the amount contained in the budget ordinance adopted by the Board of County Commissioners. Any amendment to the Capital Outlay School Fund must be approved by the County Commissioners prior to making the amendment.

Section 32. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts: in any fund between line item expenditures, in any department between line item expenditures or between departments in line item expenditures, including contingency appropriations, with a limitation of \$10,000 per budget transfer, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years.

b. The Budget Officer may not transfer any amount between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 33. Under Emergency situations only, the Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts in any fund between line item expenditures, in any department between line item expenditures, or between departments in line item expenditures, including contingency appropriations, in excess of the \$10,000 limitation (as stated in Section 32 of this Budget Ordinance) per budget transfer, with a report being submitted to the Governing Board at the next regular meeting. These changes should not result in increases in recurring obligations, such as salaries, in future years.

b. Examples of an emergency are: Hurricane, Tornado, Flood, Power Outage, Safety Services Communications Equipment Failure(s), acts of terrorism, or other situations that may place Duplin County Residents at risk or in danger.

Section 34. Authority to execute contracts - The County Manager, or their designee, is hereby authorized to execute contractual documents under the following conditions:

a. They may execute contracts for construction or repair projects that do not require formal competitive bid procedures and do not exceed \$25,000

b. They may execute contracts for amounts less than \$25,000 for: (1) purchases of apparatus, supplies, and materials, or equipment which are within budgeted appropriations; (2) leases of personal property for a duration of one year or less and within departmental appropriations; (3) lease of personal property within budgeted appropriations for more than 12 months; and (4) service contracts within appropriations or contracts for 12 months or less.

c. They may execute grant agreements to or from governmental units and other public, private, and non-profit organizations that are within budgeted appropriations, unless a grantor requires approval and execution by the Board of Commissioners.

d. They may execute contracts, as the lessor or lessee of buildings or land provided that such leases are of one-year duration or less and that funds therefore are within budgeted appropriations and less than \$50,000

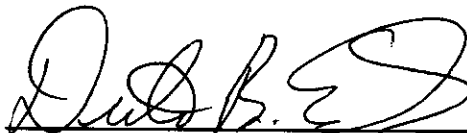
e. They may, within budgeted appropriations, approve all change orders and amendments to contracts not previously approved by the Board of Commissioners.

Section 35. Authority to Administer Pay and Classification Plan - The County Manager has full authority to administer the pay and classification plan. The County Manager is authorized to set salaries of employees at the time of hiring and/or promotion if the amount does not exceed the budget appropriations within the department. The following changes in positions, as they impact the departmental budget amounts, require approval of the Board of Commissioners:

- a. Any increase in full-time, regular positions
- b. Any transfer of positions between funds

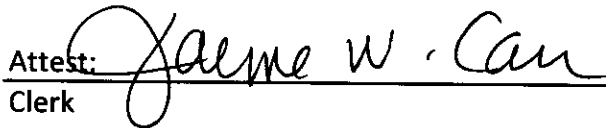
Section 36. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board, to the Budget Officer, and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 17th day of June, 2024.



Dexter Edwards, Chairman

Attest:
Clerk



Duplin County Departmental Fee Schedule

Last Updated: 5/29/2024

Department	Item	Description	Retail Price/Unit	Type
Animal Services	Special Adoption Fee	Dogs	\$115.00	Service
	Special Adoption Fee	Cats	\$90.00	Service
	Clear the Kennels	Dogs	\$90.00	Service
	Clear the Kennels	Cats	\$60.00	Service
	Rescue Partner Fee	Dogs	\$25.00	Service
	Rescue Partner Fee	Cats		Service
	Adoption Fee	Dogs	\$140.00	Service
	Adoption Fee	Cats	\$115.00	Service
	Adoption Fee	Ferrets	\$55.00	Service
	Adoption Fee	Horses & Goats	\$100.00	Service
	Adoption Fee	Rabbits & Pot Belly Pigs	\$25.00	Service
	Adoption Fee	Guinea Pigs & Rodents	\$25.00	Service
	Adoption Fee	Fowl	\$5.00	Service
	Rabies		\$10.00	Service
	Rabies Clinics		\$5.00	Service
	Duramune Max 5		\$10.00	Service
	Canine Bordetella		\$10.00	Service
	Feline Vaccine		\$10.00	Service
	Microchip		\$30.00	Service
	Daily Board		\$20.00	Daily
	Reclaim Fee (Plus Daily Boarding)		\$25.00	Service
	Daily Board (livestock)		\$35.00	Daily
	Reclaim Fee Livestock (Plus Daily Boarding)		\$50.00	Service
	Owner Surrender with Transport		\$40.00	Service

Department	Item	Description	Retail Price/Unit	Type
	Owner Surrender with Euthanasia Request		\$50.00	Service
	Owner Surrender		\$15.00	Per Animal
	Owner Surrender		\$30.00	Per Litter
	Failure to have current rabies vaccination for dog or cat		\$250.00	per animal
	Abandonment of Animals		\$200.00	per animal
	Bite Investigation Confinement		\$250.00	per animal
	Potentially Dangerous Dog Annual Registration		\$200.00	per animal
	Dangerous Dog Annual Registration		\$300.00	per animal
	Dangerous Dog Found at Large		\$500.00	per animal
	Dog classified as potentially dangerous or dangerous causing injury	to a person, property, or another animal	\$500.00	Hazard
	Cruelty to animals/ Manner of keeping		\$250.00	Abuse
	Animal inside vehicle		\$250.00	Abuse
	Harboring of exotic animal after notification of period expires		\$500.00	Hazard
	Interference with Animal Services Officer		\$300.00	Hazard
	Necropsy		\$250.00	Per Animal
	Copies		\$0.25	per page
	Citations/ Violations of Ordinance	1st Offense	\$50.00	Law
		2nd Offense	\$100.00	Law
		3rd Offense	\$250.00	Law
Cowan Museum	Post Cards		\$1.00	Inventory
	Pencils		no cost	Inventory
	Magnets		\$1.00	Inventory
	Dino Magnets		\$2.00	Inventory
	Nature Pins		\$1.00	Inventory
	Dinosaur Pins		\$3.00	Inventory
	Nature Stickers		\$1.00	Inventory
	Large Stickers		\$2.00	Inventory

Department	Item	Description	Retail Price/Unit	Type
	Cloud Journals		\$2.00	Inventory
	Fossils		\$8.00	Inventory
	Hats		\$10.00	Inventory
	Mugs		\$10.00	Inventory
	T-Shirts		\$20.00	Inventory
	Canvas Bags		\$20.00	Inventory
	Books, Nature Cycles		\$5.00	Inventory
	Book, A Museum's Garden		\$20.00	Inventory
Communications	Road Signs	Addressing	\$125.00	
	Public Hearings	Addressing	\$50.00	
Cabin Lake	General Admission	Resident	\$3.00	entry
	General Admission	Non Resident	\$4.00	entry
	Canoes & Pedal Boats	Hourly/ Unit	\$10.00	Rental
	Boating	Personal Launch Fee	\$4.00	entry
	RV Sites & Electric Tent	Resident fee	\$30.00	Rental
	RV Sites & Electric Tent	Military/ Senior Resident	\$27.00	Rental
	RV Sites & Electric Tent	Non Resident	\$35.00	Rental
	RV Sites & Electric Tent	Non Resident Military/ Senior	\$32.00	Rental
	Tent Site	Primitive	\$25.00	Rental
	Tent Site	Primitive Military/ Senior	\$22.00	Rental
	Group Camping	Per Person/ Per Night	\$5.00	Rental
	Picnic Shelter	Residents 4hours	\$35.00	Rental
	Picnic Shelter	Residents Entire Day	\$60.00	Rental
	Picnic Shelter	Nonresidents 4hours	\$50.00	Rental
	Picnic Shelter	Nonresidents Entire Day	\$75.00	Rental
	Park Passes	Season Pass Single Person	\$90.00	Rental

Department	Item	Description	Retail Price/Unit	Type
	Ice	Bag	\$3.00	concession
	Firewood	10 Piece Bundle	\$7.00	Inventory
	Hotdog	Food	\$2.00	concession
	Nachos with Cheese	Food	\$5.00	concession
	Popcorn	Food	\$2.00	concession
	Pickle	Food	\$1.00	concession
	Popsicle	Food	\$1.00	concession
	Water	Beverage	\$1.00	concession
	Chips	Food	\$1.00	concession
Events Center	Boiled Penuts	Food	\$4.00	concession
	Popcorn	Food	\$3.00	concession
	Nachos	Food	\$4.00	concession
	Nachos All the way (ATW)	Food	\$5.00	concession
	Hot Dog	Food	\$3.00	concession
	Hot Dog ATW	Food	\$4.00	concession
	Pickle	Food	\$1.00	concession
	Candy	Food	\$2.00	concession
	Mtn Dew	Beverage	\$3.00	concession
	D.Dew	Beverage	\$3.00	concession
	D.Pepsi	Beverage	\$3.00	concession
	Pepsi	Beverage	\$3.00	concession
	Starry	Beverage	\$3.00	concession
	Water	Beverage	\$3.00	concession
	Enter Number 15	Beverage	\$8.00	concession
	Mich. Ultra	Beverage	\$8.00	concession
	Miller Lite	Beverage	\$8.00	concession

Department	Item	Description	Retail Price/Unit	Type
	White Claw	Beverege	\$8.00	concession
	Slushie w. Alc.	Beverege	\$8.00	concession
	Slushie without Alc.	Beverege	\$4.00	concession
	Budlite Until Sold	Beverege	\$8.00	concession
	Natural Lite Until Sold	Beverege	\$8.00	concession
	Arena	Daily	\$1,000.00	Rental
	Grounds	Daily	\$1,000.00	Rental
	Tables 6' Round	Each	\$7.00	Rental
	Tables 8' Buffet	Each	\$7.00	Rental
	Tables 6' Buffet	Each	\$7.00	Rental
	Green Chairs	Each	\$2.00	Rental
	White Chairs	Each	\$2.00	Rental
	Podium	Daily	\$36.00	Rental
	LCD Projector	Daily	\$150.00	Rental
	Screen	Daily	\$150.00	Rental
	Corded Mic	Daily	\$15.00	Rental
	Cordless Mic	Daily	\$25.00	Rental
	Speaker	Daily	\$25.00	Rental
	Spotlight	Each	\$100.00	Rental
	Sound System	Daily	\$200.00	Rental
	Grand Piano	Daily	\$150.00	Rental
	Stage 4x8 Sections	Each	\$24.00	Rental
	Forklift	Daily	\$75.00	Rental
	Boom Lift	Daily	\$200.00	Rental
	Bicycle Racks	Each	\$10.00	Rental
	Short Pipe & Drape	Each	\$8.00	Rental

Department	Item	Description	Retail Price/Unit	Type
	Long Pipe & Drape	Each	\$10.00	Rental
	Long Stage Curtains	Each	\$10.00	Rental
	Booth w Drape 10x10	Daily	\$30.00	Rental
	Booth w.o Drape 10x10	Daily	\$20.00	Rental
	Electrical Boxes	Each	\$10.00	Rental
	Forklift Gas	Each	\$25.00	Rental
	Event Manager	Hourly	\$18.00	Staff
	Housekeeping	Hourly	\$14.00	Staff
	Parking Attendant	Hourly	\$14.00	Staff
	Ticket Booth Attendant	Hourly	\$14.00	Staff
	Ushers	Hourly	\$14.00	Staff
	Bartenders	Hourly	\$14.00	Staff
	General Labor	Hourly	\$14.00	Staff
	Concession Stand Attendants	Hourly	\$14.00	Staff
	Set-Up	Hourly	\$14.00	Staff
	Clean-Up	Hourly	\$14.00	Staff
	Ticket Booth	Daily	\$150.00	Rental
	Concession Stand	Daily	\$150.00	Rental
Environmental Health	Site Eval. Application (addl. Fee for permit/ auth.)		\$200.00	
	Improvements Permit/ Construction Auth (480 gdp or less)		\$100.00	
	Improvements Permit/ Construction Auth (exceeds 480 gdp)		\$210.00	
	Existing Sewage System/ Permit Transfer		\$60.00	
	Wastewater System Expansion/ Revision		\$50.00	
	Site Location Change		\$50.00	
	EOP/ AOWE (Engineer Option Permit/ Authporized Onsite Wastewater Evaluator		\$35.00	
	Repair Permit		\$50.00	

Department	Item	Description	Retail Price/Unit	Type
	Migrant Labor		\$0.00	
	Private Drinking Water Well permit		\$240.00	
	Irrigation/ Agriculture Well Permit		\$130.00	
	Coliform Water Sample		\$55.00	
	Full Panel Water Sample (coliform-nitrate-inorganic)		\$110.00	
	Pesticide Water Sample		\$110.00	
	Petroleum Water Sample		\$110.00	
	Temp. Food Establishment Permit		\$600.00	
	Swimming Pool Permit		\$200.00	
	Tattoo Establishment permit		\$600.00	
	Food Service Plan Review		\$240.00	
	Mobile Food Unit Plan Review		\$200.00	
	Swimming Pool Plan Review		\$240.00	
	Lodging Plan Review		\$240.00	
	Swimming Pool Reinspection Fee		\$60.00	
Health	Insertion of chest wall	0466T	\$60.00	
	Drainage of skin abscess	10060	\$105.00	
	Removal of Skin Tag	11200	\$79.00	
	Nail Trim	11719	\$13.00	
	Nexplanon Insertion	11981	\$145.00	
	Nexplanon Removal	11982	\$170.00	
	Nexplanon Removal and Insertion	11983	\$255.00	
	Repair of Superficial Wound	12001	\$150.00	
	Removal of Suture/ Staples not requiring anesthesia	15853	\$10.00	
	Removal of Suture/ Staples not requiring anesthesia	15854	\$15.00	
	Chemical cauterization of grand	17250	\$75.00	

Department	Item	Description	Retail Price/Unit	Type
	Cryotherapy of skin	17340	\$52.00	
	Cryosurgey, penis lesion	54056	\$105.00	
	Insert Intrauterine Device	58300	\$120.00	
	Remove Intruterine Device	58301	\$120.00	
	Antepartum Care Only 4-6 visits	59425	\$750.00	
	Antepartum Care Only 7 or more	59426	\$1,050.00	
	Postpartum Care Only	59430	\$190.00	
	Clear out Ear Canal, Foreign Body	69200	\$100.00	
	Removal of Impacted Curmen using irrigation/ lavage, unilateral	69209	\$15.00	
	Remove Impacted Ear Wax requiring instrument	69210	\$50.00	
	US OB < 14 Wks, Single Fetus	76801	\$150.00	
	US OB < 14 Wks, Add'l Fetus	76802	\$100.00	
	Ob us /= 14 wks, sngl fetus	76805	\$100.00	
	Ob us /= 14 wks, addl fetus	76810	\$100.00	
	Ob us, limited, fetus(s)	76815	\$100.00	
	Ob us, follow-up, per fetus	76816	\$100.00	
	Ultra Sound OB Transvaginal	76817	\$100.00	
	Fetal biophys profile w/nst	76818	\$135.00	
	Transvaginal us, non-ob	76830	\$120.00	
	Us exam, pelvic, limited	76857	\$91.00	
	Urinalysis, auto, w/o scope	81003	\$5.00	
	Urine pregnancy test	81025	\$25.00	
	Amines, vaginal fluid qual	82120	\$5.00	
	Hemoccult	82270	\$7.00	
	Glucose Random or Fasting	82947	\$10.00	
	1 Hour Glucose Tolerance Test	82950	\$8.00	

Department	Item	Description	Retail Price/Unit	Type
	2hr and 3hr Glucose Tolerance Te...	82951	\$20.00	
	3 Hour Glucose Tolerance Test Pa..	82952	\$8.00	
	Hemoglobin electrophoresis	83020	\$0.00	
	Hemoglobin A1C	83036	\$20.00	
	Lead	83655	\$0.00	
	Hemoglobin	85018	\$5.00	
	Hemagglutination inhibition	86280	\$0.00	
	Syphilis test	86592	\$0.00	
	Rickettsia Antibody	86757	\$0.00	
	Rubella antibody	86762	\$0.00	
	Zikqa/Chikungunya	86790	\$0.00	
	Feces culture, bacteria	87045	\$0.00	
	Culture, bacteria, other	87070	\$0.00	
	GC Culture Screen	87081	\$10.00	
	Mycobacteria culture	87116	\$0.00	
	Parasitology	87177	\$0.00	
	Stat male smear	87205	\$8.00	
	TB Smear	87206	\$0.00	
	Vaginal Wet mount	87210	\$9.00	
	Herpes	87252	\$0.00	
	HEPATITIS B SURFACE AG IA	87340	\$0.00	
	HIV	87389	\$0.00	
	Infectious agent detection by nu...	87501	\$0.00	
	Hep C	87520	\$0.00	
	N.gonorrhoeae by DNA probe	87591	\$0.00	
	Detect agent nos, dna, amp	87798	\$0.00	

Department	Item	Description	Retail Price/Unit	Type
	INFLUENZA ASSAY W/OPTIC	87804	\$20.00	
	INFLUENZA ASSAY W/OPTIC	87804	\$20.00	
	STREP A ASSAY W/OPTIC	87880	\$25.00	
	Hearing Screening	92551	\$15.00	
	EKG	93000	\$20.00	
	Nebulizer Treatment	94640	\$15.00	
	Pulse Oximetry	94760	\$5.00	
	Ambulatory continuous glucose mo	95249	\$64.00	
	Developmental Test, Limited	96110	\$15.00	
	Brief Emotional and Behavior Ass...	96127	\$10.00	
	Therapeutic Prohylactic/ DX inje...(IM Injection)	96372	\$20.00	
	Vision Screening	99173	\$15.00	
	ADMN RSV MONOC ANTB SEASONAL DOS..	96380	\$0.00	
	ADMN RSV MONOC ANTB SEASONAL DOS..	96380	\$0.00	
	ADMN RSV MONOCLONAL ANTB SEASONA...	96381	\$0.00	
	ADMN RSV MONOCLONAL ANTB SEASONA...	96381	\$0.00	
	New Patient Office Visit 15 to 2..	99202	\$100.00	
	New Patient Office Visit 30 to 4..	99203	\$135.00	
	New Patient Office Visit 45 to 5..	99204	\$200.00	
	New Patient Office Visit 60 to 7...	99205	\$250.00	
	Office Visit RN	99211	\$40.00	
	Established Patient Office Visit..	99212	\$65.00	
	Established Patient Office Visit..	99213	\$90.00	
	Established Patient Office Visit..	99214	\$125.00	
	Established Patient Office Visit..	99215	\$195.00	
	Preventive Visit 0 to 364 Days N...	99381	\$120.00	

Department	Item	Description	Retail Price/Unit	Type
	Preventative 1 to 4 Years New	99382	\$130.00	
	Preventive 5 to 11 Years New	99383	\$155.00	
	Preventive Visit Age 12-17 New P.	99384	\$175.00	
	Preventive Visit Age 18 to 39 Ne..	99385	\$200.00	
	Preventive Visit Age 40 to 64 Ne..	99386	\$230.00	
	Preventive Visit 65 and Over New...	99387	\$225.00	
	Preventive Visit 0 to 364 Days E..	99391	\$95.00	
	Preventive 1 to 4 Years Est	99392	\$105.00	
	Preventive 5 to 11 Years Est	99393	\$140.00	
	Preventive Visit Age 12 to 17 Es..	99394	\$160.00	
	Preventive Vist Age 18 to 39 Est..	99395	\$165.00	
	Preventive Visit Age 40 to 64 Es..	99396	\$170.00	
	Preventive Visit Age 65 and Over..	99397	\$185.00	
	Smoking and Tobacco Cessation	99406	\$15.00	
	Smoking and Tobacco Cessation	99407	\$25.00	
	+Alcohol/ Substance Couns 15-29 minutes	99408	\$35.00	
	+Alcohol/ Substance Couns >30 minutes	99409	\$70.00	
	County Employee Drug Screening	COEMP	\$0.00	
	Oral evaluation, pt < 3yrs	D0145	\$40.00	
	Topical Application or Fluoride ...	D1206	\$21.00	
	Immune Admin Flu Medicare	G0008	\$25.00	
	Immune Admin Pneumococcal Medica.	G0009	\$25.00	
	Immune Admin Hep B Medicare	G0010	\$25.00	
	CA screen;pelvic/breast exam	G0101	\$42.00	
	Prostate ca screening; dre	G0102	\$26.00	
	Psa, total screening	G0103	\$19.00	

Department	Item	Description	Retail Price/Unit	Type
	Diab manage trn per indiv	G0108	\$57.00	
	Diab manage trn ind/group	G0109	\$18.00	
	Fecal blood scrn immunoassay	G0328	\$8.00	
	Initial preventive physical exam.	G0402	\$190.00	
	Electrocardiogram, routine ECG w..	G0403	\$26.00	
	Electrocardiogram, routine ECG w..	G0404	\$21.00	
	Electrocardiogram, routine ECG w..	G0405	\$11.00	
	INFECTIOUS AGENT ANTIBODY DETECT..	G0432	\$0.00	
	Annual Well Visit Initial	G0438	\$200.00	
	Annual Well Visit Subsequent	G0439	\$150.00	
	Annual depression screening, 15 ..	G0444	\$25.00	
	Brief check in by md/qhp	G2012	\$16.00	
	Copy of Medical Record	LU018	\$0.25	
	Completion of Record of TB Scree...	LU102	\$5.00	
	Phone Consultation	PHONE	\$0.00	
	Prescription Pick Up	RX000	\$0.00	
	Pregnancy Risk Initial	S0280	\$70.00	
	Pregnancy Risk Maintenance	S0281	\$210.00	
Planning	Major Subdivision	Preliminary Plat plus lot	\$150.00 + \$10.00	
	Major Subdivision	Final Plat	\$100.00 + \$10.00	
	Minor Subdivision		\$100.00	
	Zoning Letter		\$25.00	
	Solar Energy	Plus \$5 Per Acre	\$300.00 + \$5.00	
	Mobile Home Travel Trailer Park	Plus \$10 Per Lot for Plan review	\$150.00	
	Exempt Subdivision		\$0.00	
	Expedited Minor Subdivision	Per lot including remnant	\$25.00	

Department	Item	Description	Retail Price/Unit	Type
	Text Amendment		\$250.00	
	SFHA Permit		\$25.00	
	Print of UDO		\$35.00	
	SUP		\$500.00	
	Variance & Appeals		\$350.00	
	Services Subdivisions	Well sites, communication towers, off-site septic, cluster mail box units, utility substation	\$100.00	
	Services Subdivisions	private cemeteries	\$25.00	
	Junkyard		\$100.00	
Library	Copies	B&W	\$0.15	
		Color	\$0.25	
	Faxing		\$1.00	per page
	Laminations		\$0.10	per inch
Register of Deeds	Instruments in General	First 15 pages	\$26.00	
		Each additional page over 15	\$4.00	
	Deeds of Trust and Mortgages	First 35 Pages	\$64.00	
		Each Additional Page	\$4.00	
	Multiple Instruments – A document consists of multiple instruments when it	For each additional instrument, in addition to all other statutorily applicable recording fees	\$10.00	
	Satisfaction of Security Instruments		No fee	
	Non-standard document fee	In addition to standard recording fee	\$25.00	
	Map (Plat) recording	Per page of each original or revised map/plat recorded	\$21.00	
	Right-of-Way Plans/Highway Maps	First page	\$21.00	
		Each additional page	\$5.00	
	Map/Plats Copies	Per certified copy	\$5.00	
		18" x 24" uncertified copy	\$4.00	
		8 ½" x 11" uncertified copy	25¢	
	Certified copy	First page	\$5.00	

Department	Item	Description	Retail Price/Unit	Type
		Each additional page	\$2.00	
	UCC Filings: Includes initial filings, correction statements, amendments, and	1 to 2 pages	\$38.00	
		3 to 10 pages	\$45.00	
		10+ pages \$2 each additional page over ten	\$45+\$2	
	Excise Tax Calculation on Deeds	Aug. 1, 1991, to present	\$2.00	Per \$1,000 of consideration
		1969 to July 1991	\$1.00	Per \$1,000 of consideration
		Prior to 1968	\$1.10	Per \$1,000 of consideration
	Marriage License	Per license	\$60.00	
	Certified copy	Per copy	\$10.00	
	Uncertified copy	Per page	25¢	
	Processing Correction to Marriage Record	Includes one certified copy	\$10.00	
	Delayed Marriage Certificate	Includes one certified copy	\$10.00	
	Certified copy	Per copy	\$10.00	
	Uncertified copy	Per page	25¢	
	Certified copy issued via NCVR Vital Records Automated System	Non Refundable search fee (NCVR fee)	\$14.00	
		One certified copy of birth abstract (ROD fee)	\$10.00	
	Amendment	Preparation of amendment affecting correction	\$10.00	
		One certified copy	\$10.00	
		NC Vital Records processing fee	\$15.00	
		NC Vital Records expedite fee (optional)	\$15.00	
	Delayed birth certificate (registration of birth certificate one year or more after birth)	Preparation of paperwork when birth to be registered in another county	\$10.00	
		Registration when papers prepared in another county, with 1 certified copy	\$10.00	
		Preparation of papers and registration in same county, with 1 certified copy	\$20.00	
	Death Records Certified copy	Per copy	\$10.00	
	Uncertified Copy	Per page	25¢	
	Certified copy issued via NCVR Vital Records Automated System	Non Refundable search fee (NCVR fee)	\$14.00	

Department	Item	Description	Retail Price/Unit	Type
		One certified copy of death abstract (ROD fee)	\$10.00	
	Amendment	Preparation of amendment affecting correction	\$10.00	
		One certified copy	\$10.00	
		NC Vital Records processing fee	\$15.00	
		NC Vital Records expedite fee (optional)	\$15.00	
	Duplin County School Census Records	Certified copy	\$5.00	
		Uncertified copy	25¢	
	Legitimations	Preparation of documents ROD fee	\$10.00	
		One certified copy	\$10.00	
		Processing fee NCVR fee	\$15.00	
		NCVR expedited service fee (optional)	\$15.00	
	Removal Of Graves (Recording)	First 15 pages	\$26.00	
		Each additional page over 15	\$4.00	
	Notary Oath	Per oath administered	\$10.00	
	Notary Authentication	Per notary per page	\$5.00	
	Discharge/Military record recording		No fee	
	Discharge/Military record certified copy		No fee	
	Regular fax number	Per page	25¢	
	Toll free fax number	Per transaction	25¢	
	Mailing Fee	Per standard envelope mailed if records request did not include a self addressed stamped envelope (in	50¢	
	Laminations	Wallet size laminations	\$1.00	
		6" x 6" and smaller sizes	\$2.00	
		8" X 11"	\$2.50	
		18 " X 24"	\$3.00	
		24" X 36"	\$4.00	
		26" X 40"	\$5.00	

Department	Item	Description	Retail Price/Unit	Type
Sheriff	ID Badge		\$10.00	office
	Attorney Requested driving history	per page printoff (1 pg=.20, 2pg=.40, etc)	\$0.20	office
	Attorney Requested Criminal history	per page printoff (1 pg=.20, 2pg=.40, etc)	\$0.20	office
	Paper Service- In State	\$30 per Defendant (1 Def=\$30, 2 Def.=\$60, etc.)	\$30.00	office
	Paper Service- Out of State	\$50 per Defendant (1 Def=\$50, 2 Def.=\$100, etc.)	\$50.00	office
	Concealed Weapons Permits (New)	Includes: CWP, Fingerprint	\$90.00	office
	Concealed Weapons Permits (Renewal)	Includes: CWP	\$75.00	office
	Concealed Duplicates	Each	\$15.00	office
	Fingerprints- In County Resident Per ID	Includes 2 Cards &/or Electronically Sent	\$10.00	office
Social Services	Copies	B&W	\$0.03	office
	Copies	Color	\$0.03	office
Solid Waste & Garage	Garbage & Furnishings	Tipping Fees	\$60.00	ton
	Construction & Demolition Debris	Tipping Fees	\$60.00	ton
	Tires not generated in the normal course of business in NC	Tipping Fees	\$90.00	ton
	Land Clearing/ Yard Waste	Tipping Fees	\$25.00	ton
	Cement/ Bricks/ Blocks	Tipping Fees	\$25.00	ton
	Industrial & Residential Hauling Fee	Hauling Fee	\$100.00	per haul plus tip fee
	Commercial Assistance	Hauling Fee	\$120.00	per haul plus tip fee
	Box Rental	Hauling Fee	\$40.00	weekly
	Long Distance Hauling Fee	Hauling Fee	\$300.00	per haul plus tip fee
	Box Rental Deposits	Hauling Fee	\$200.00	
	Household User Fee	Availability Fee Portion	\$78.95	
	Household User Fee	Disposal Fee Portion	\$31.05	
	Household User Availability/ Disposal Fee		\$110.00	per year
Transportation	DSS Traditional Medicaid	in county, each way, flat rate	\$35.00	contracted rate
	DSS Traditional Medicaid	out-of-county, each way, flat rate	\$120.00	contracted rate

Department	Item	Description	Retail Price/Unit	Type
	Modivcare Managed Care Medicaid	Ambulatory Miles 0-3	\$15.98	contracted rate
	Modivcare Managed Care Medicaid	Ambulatory Miles 4-6	\$20.61	contracted rate
	Modivcare Managed Care Medicaid	Ambulatory Miles 7-10	\$23.67	contracted rate
	Modivcare Managed Care Medicaid	Per Mile After 10	\$1.70	contracted rate
	Modivcare Managed Care Medicaid	Wheelchair Miles 0-3	\$26.56	contracted rate
	Modivcare Managed Care Medicaid	Wheelchair Miles 4-6	\$32.07	contracted rate
	Modivcare Managed Care Medicaid	Wheelchair Miles 7-10	\$34.97	contracted rate
	Modivcare Managed Care Medicaid	Per Mile After 10	\$2.33	contracted rate
	Managed Care Medicaid (MTM)	Ambulatory load charge plus per mile	\$12.96 + \$2.16	contracted rate
	Managed Care Medicaid (MTM)	Wheelchair Load Charge Plus Per Mile	\$30.24 + \$2.43	contracted rate
	Duplin County Senior Services	Each Way Flat Rate	\$13.25	flat rate
	Other Non-Contract Agencies/ Business	hospital, VR, Outreach Ministry, etc. each way, flat rate	\$13.25	flat rate
	JSCC	Per Enrolled Student Per Semester	\$5.00	flat rate
	Rural Operating Assistance Program (state grant)	each way, in county flat rate (will increase 7-1-24 to \$13.50)	\$12.50	flat rate
	Rural Operating Assistance Program (state grant)	each way, out-of-county, flat rate (will increase 7-1-24 to \$95.00)	\$93.75	flat rate
Water	Residential	First 2,000 Gallons	\$23.00	
		Next 2,000 gallons	\$3.50	per thousand
		Next 2,000 gallons	\$3.75	per thousand
		Over 6,000 Gallons	\$4.00	per thousand
	Commercial	First 2,000 Gallons	\$30.00	
		Next 2,000 gallons	\$5.00	per thousand
		Next 2,000 gallons	\$4.00	per thousand
		Next 100,000 gallons	\$3.00	per thousand
		Over 106,000 gallons	\$2.00	per thousand
	Tap Fees	3/4 Inch Tap	\$1,500.00	
		1 inch tap	\$1,800.00	

Department	Item	Description	Retail Price/Unit	Type
		Larger than 1 inch	cost plus 20%	
	Deposits	3/4 Inch tap	\$100.00	
		1 inch tap	\$100.00	
		Larger than 1 inch	\$100.00	
	Reinstate Fee		\$40.00	
	Return Check Fee		\$25.00	
	Hydrant Fee	plus usage at commercial rate	\$140.00	