

OPEN SESSION

**DUPLIN COUNTY
ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

**OPEN SESSION
AGENDA**

Duplin County EDC

**Friday, December 2, 2022
7:00 am**

I. CALL TO ORDER

II. CONSENT AGENDA

- **Approval of past board minutes from November**
- **Review of bank statement**

III. NEW BUSINESS

- **NC Southeast – Parrish & Partners Work Authorization # 1 – Parrish & Partners
Representative Chad Rogers and Duplin County Airport Manager, George Futrelle**
- **Airpark Control Burn**
- **Eastern Region Fund Discussion**
- **Duplin County Economic Development Corporation President**
- **EDC Executive Director Introduction**

IV. OLD BUSINESS

- **Golden LEAF Grant – Title Opinion Update and Results of Latest Application**

V. REQUEST TO MOVE INTO CLOSED SESSION

VI. ADJOURN

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Friday, December 2, 2022
7:00am**

OPEN SESSION MINUTES

Present: Charley Farris, Glenn Cavanaugh, Kevin Smith, Dr. Jay Carraway, Ken Smith, Dean Lee, Roger Davis, Teresa Chambers

Absent: Don Tabor & Al Searles

Guests: Chad Rogers and Jen Martin, Parrish & Partners, LLC, Lynn Moore, NC Works, Scotty Summerlin, Town of Warsaw Town Manager and EDC Director beginning January 3, 2023, George Futrelle, Duplin County Airport Manager & Sheila Knight, Sanford Holshouser Economic Development Consulting

I. CALL TO ORDER

- Meeting began at 7:04am and was called into order by Charley Farris

II. CONSENT AGENDA

- **Approval of past board minutes from October**
- **Review of bank statement**
- **The motion to approve the consent agenda was made by Ken Smith, seconded by Dean Lee and passed unanimously.**

III. NEW BUSINESS

- **EDC Executive Director Introduction**
 - New EDC Director is Scotty Summerlin; employment begins on January 3, 2023
- **NC Southeast – Parrish & Partners Work Authorization # 1 – Parrish & Partners Representatives Chad Rogers and Jen Martin as well as Duplin County Airport Manager, George Futrelle**
 - The motion was made by Roger Davis to approve Parrish & Partners Work Authorization # 1 with approval to allow Roger Davis and George Futrelle to negotiate revisions necessary. Revisions will include but not limited to the design of all roads within the back portion of EDC Airpark side and the option to bid out in phases if necessary. The Work Authorization, with revisions, is not to exceed a total of \$298,000.00. The motion was seconded by Ken Smith and passed unanimously.
- **Airport Control Burn**
 - The motion was made by Roger Davis to allow up to and not to exceed \$2,500.00 for control burn on approximately 57 acres of property controlled by the EDC. This will be in conjunction with the timing of the control burn located on the opposite side of Airport Rd. approved by the Airport Board for a portion of property controlled by them. Timing is approximately within the months of January and February 2023. The motion was seconded by Dean Lee and passed unanimously.
- **Eastern Region Fund Discussion**

- The motion was made by Roger Davis to present a request to the County Commissioners at the December 5th Board of County Commissioners meeting for a public hearing to use monies from the Eastern Region Fund to pay to the Duplin County Foundation of Industrial and Business Development to use for the payment of the invoices that will be covered by the NC Southeast Grant as proof of payment is satisfied and reimbursement is made with grant funds. The motion was seconded by Dean Lee and passed unanimously.

- **RFI Grant**

- The motion was made by Roger Davis to authorize Sheila Knight to submit the pre-application for funds associated with the RFI Grant. The motion was seconded by Ken Smith and passed unanimously.

- **Duplin County Economic Development Corporation President**

- Change of president will be completed once new EDC Director is established.

IV. OLD BUSINESS

- **Golden LEAF Grant – Title Opinion update and Results of Latest Application**

- Awaiting word from Ted Lord with Golden LEAF on advice for resolving the title opinion issue concerning the property associated with two applications currently submitted to Golden LEAF.

V. REQUEST TO MOVE INTO CLOSED SESSION

- The motion to move into closed session was made by Ken Smith, seconded by Dean Lee and passed unanimously.

VI. ADJOURN

- The motion to adjourn the open session was made by Ken Smith and seconded by Dean Lee and passed unanimously.