

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Friday, April 5, 2024
7:00am**

OPEN SESSION MINUTES

Present: Charley Farris, Dean Lee, Roger Davis, Glenn Cavanaugh, Dr. Jay Carraway, Kevin Smith, Ken Smith, Scotty Summerlin and Teresa Chambers

Absent: Al Searles & Carrie Shields

Guests: Lynn Moore, NC Works

- ◆ **CALL TO ORDER**
 - Meeting was called into order by Charley Farris
- ◆ **CONSENT AGENDA**
 - Approve Previous Minutes
 - The motion to approve the consent agenda with recommended corrections was made by Ken Smith, seconded by Dean Lee and passed unanimously.
- ◆ **AIRPARK IMPROVEMENT PROJECT UPDATES**
 - **Grants Status Updates**
 - **NC Commerce IDF Grant**
 - Due to scheduling conflicts, Parrish & Partners had no representative for this meeting.
 - Board requests periodic reports from Parrish & Partners representative be face to face going forward.
 - Advertising for bids over next two weeks with 30-day ad time. Bid opening anticipated around May 9th/10th with three weeks to mobilize. Non-mandatory pre-bid meeting on 4/17 at 1pm. Contract construction period expected to be 220 days. With limited rain days, anticipating completion of work within funding agencies timelines.
 - **NCSE Grant**
 - Reviewing grant deadline and what amount will be covered from Golden LEAF Grant.
 - **Golden LEAF Grant**
 - Clearing & grubbing work to restart in April, weather permitting. Contractor anticipates approximately 2-3 weeks for completion.
 - **SCIF Grant**
 - No update
 - **NC Forest Service Region 1 HQ**
 - **ACTION ITEM:**
 - *Recommendation to approve NCFS Region 1 HQ Land Lease Agreement*
 - Recommendation to board to approve 30-year land lease. Additionally, recommend approval of a first right of refusal clause for NCFS, essentially tying land up for 50-year maximum period. Thereafter, the building transfers to Duplin County.

- Dean Lee made motion to present 30-year lease and withdraw 10-year right of refusal clause. Motion was seconded by Ken Smith and passed by the board.
- Roger Davis made motion to mirror the terms of the Airport lease agreement already in force that includes 20-year agreement with NCFCS Aviation. The motion was seconded by Glenn Cavanaugh and passed by the board.
- **State Legislative Allocation for Infrastructure**
 - Office of State Budget Management has approved the revised Scope of Work. Funds have been received and are working with Finance to set up expense account lines.
- ◆ **WestPark Well Project Update**
 - Engineer has separated project into two bids. Advertisement will be published next week with anticipated bid opening of May 9th
- ◆ **NCAMPI – Agriculture Manufacturing and Processing Initiative Funding Opportunity**
 - **ACTION ITEMS:**
 - *Approve Letter of Support for Project PEAR Application (polled via Email)*
 - Motion was made by Charley Farrow to approve Letter of Support for Project PEAR. Motion was seconded by Roger Davis and passed unanimously.
 - *Recommend approval of Resolution of Support for Project PEAR to be signed by County Board of Commissioners*
 - Motion made by Charley Farrow to approve Resolution of Support for Project PEAR. Seconded by Roger Davis and passed unanimously.
- ◆ **EDC'S DIRECTOR'S REPORT**
- ◆ **NAMED PROJECTS UPDATE**
 - **Project Freeze** – no updates
 - **Project ACC** - Processed first draw on NC One Fund. Still ramping up production. Up to 80 EE's hired. Working towards 150, according to company officials. Toured facility Wednesday with tax office officials. Company contesting latest assessed value of facility
 - **Project Heel** – no update
 - **Project WRJ** – no update
 - **Project Ginny** – no update
- ◆ **BOARD MEMBER COMMENTS**
 - Joe Melvin has rejoined NCSE as Vice President
- ◆ **OTHER NOTES/ANNOUNCEMENTS**
 - Dean Lee will be retiring from 3HC effective April 17th. Expressed desire to remain on the EDC Board. All members approved request.
- ◆ **ADJOURNMENT**
 - The motion to adjourn the open session was made by Ken Smith and seconded by Dean Lee and passed unanimously.

Minutes Approved by EDC Board Chairman:


Chairman

5/3/2024
Date