

OPEN SESSION

**DUPLIN COUNTY
ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

**OPEN SESSION
AGENDA**

Duplin County EDC

**Friday, May 5, 2023
7:00 am**

I. CALL TO ORDER & WELCOME GUESTS

II. CONSENT AGENDA

- **Approval of past board minutes from April 14, 2023**
- **Review of Bank Statement**

III. OLD BUSINESS

- **Airpark Project & Development Updates**
 - Meeting with Parrish & Partners. PLLC and McDavid & Associates, Inc.
 - Project schedule, delays, lead times, actions to get back on schedule
 - Further coordination between engineers; roads, water and sewer and updates for Owner
 - Electric/Data coordination, permitting, ROW/Easements i.e. erosion control, water, sewer
 - Bid documents and contracts; construction contract 1:
Clearing/Grubbing; 2: Water, Sewer, Roads
 - NCSE Product Development - Grant (\$262,000): Survey, Appraisal, Design Main Access Road; P&P Design Work negotiated to \$204,394.96; \$57,605.04 remains; work continues
 - MAI Water/Sewer Engineering & Design - Contract completed and approved with County Attorney at \$130,800.
 - Golden LEAF Grant 1 (\$17,500) - Additional survey field work completed; deliverables and invoices forthcoming; meeting held with GLF to clear up some minor questions and budget revisions.
 - Golden LEAF Grant 2 (\$423,500) - Proceed with clearing and grubbing; Quiet Title Process underway

OPEN SESSION

- Legislative Allocations SCIF Grant (\$1.5million) - access roads construction; airport pass through
 - Leveraged SCIF Funds-IDF Application (\$2,750,500) – Coordinating with Parrish & Partners and MAI (engineers) to finish/start design work on roads, water and sewer. MAI willing to proceed with design with verbal authorization from County. Formal award letter received.
 - NC Forest Service Region 1 Headquarters Update - Design work continues. Discussions continue on solutions to address inadequate pressure and gpm's at Airpark. May affect lease term negotiations. NCFS has requested more funding from state to address their needs and the need for permanent solution for fire protection.
- **Duplin Economic Development Commission Resolution of Confirmation**

IV. NEW BUSINESS

- **EPA Brownfields Site Assessment Grant Award**
- **Economic Development Planning Meeting**
- **Board Member Comments**

V. REQUEST TO MOVE INTO CLOSED SESSION

VI. ADJOURN

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Friday, May 5, 2023
7:00am**

OPEN SESSION MINUTES

Present: Don Tabor, Glenn Cavanaugh, Kevin Smith, Ken Smith, Dean Lee, Carrie Shields, Roger Davis, Scotty Summerlin and Teresa Chambers

Absent: Charley Farrior, Dr. Jay Carraway, Al Searles

Guests: Lynn Moore, NC Works

I. CALL TO ORDER

- Meeting began at 7:14am and was called into order by Roger Davis

II. CONSENT AGENDA

- Approval of past board minutes from April 14 2023
- The motion to approve the consent agenda was made by Dean Lee, seconded by Ken Smith and passed unanimously.

III. OLD BUSINESS

- **Airpark Project & Development Updates**
 - Meeting with Parrish & Partners. PLLC and McDavid & Associates, Inc.
 - Project schedule, delays, lead times, actions to get back on schedule; approximately one month behind schedule
 - Further coordination between engineers; roads, water and sewer and updates for Owner
 - Motion was made by Ken Smith that the newly constructed road from W. Best Rd. to Airport Rd. remain county owned, built to DOT standards. Motion was seconded by Dean Lee and passed unanimously.
 - Electric/Data coordination, permitting, ROW/Easements i.e. erosion control, water, sewer
 - Bid documents and contracts; construction contract 1: Clearing/Grubbing; 2: Water, Sewer, Roads
 - NCSE Product Development

- Schedule tour of Industrial Sites and other available locations the county has to offer
- Board suggested potentially scheduling a meeting with Steve Yost, NCSE, to assist with strategic plan

- **Board Member Comments**

V. REQUEST TO MOVE INTO CLOSED SESSION

- The motion to move into closed session was made by Dean Lee, seconded by Ken Smith and passed unanimously.

VI. ADJOURN

- The motion to adjourn the open session was made by Carrie Shields and seconded by Dean Lee and passed unanimously.