

OPEN SESSION

**DUPLIN COUNTY
ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING**

**OPEN SESSION
AGENDA**

Duplin County EDC

**Friday, May 6, 2022
7:00 am**

I. CALL TO ORDER

II. CONSENT AGENDA

- **Approval of past board minutes from April**
- **Review of bank statement**

III. OLD BUSINESS

- **Airport Projects**
- **The Foundation for Duplin County Industrial and Business Development**
 - Proposal of Insurance Quote (Travelers)
 - Golden Leaf Invoice
- **NCSE Monies**
 - Deadline is June 30th
- **EDC Board Member Vacancies**
 - Municipal Government Representative recommendations

IV. NEW BUSINESS

- **Airpark Development**
 - Airpark Appraisal Documents (TELICS)

V. REQUEST TO MOVE INTO CLOSED SESSION

VI. ADJOURN

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Friday, May 6, 2022
7:00am**

OPEN SESSION MINUTES

Present: Charley Farris, Glenn Cavanaugh, Kevin Smith, Ken Smith, Roger Davis, Dean Lee, Carrie Shields, Teresa Chambers

Absent: Don Tabor, Al Searles

Guests: Lynn Moore & Phil Prescott, NC Works Center

I. CALL TO ORDER

- Meeting began at 7:04am and was called into order by Charley Farris

II. CONSENT AGENDA

- **Approval of past board minutes from April**
- **Review of bank statement**
- **The motion to approve the consent agenda was made by Dean Lee, seconded by Ken Smith and passed unanimously.**

III. OLD BUSINESS

- **Update on Airport Projects**
 - Fuel Farm – one tank has been delivered
 - AWOS is still in the works; no timeframe for completion at this time
- **The Foundation for Duplin County Industrial and Business Development**
 - Proposal of Insurance Quote (Travelers)
 - Approximately \$1,042 per year for DNO insurance coverage
 - Motion made by Roger Davis to have this cost added to EDC annual budget, motion seconded by Dean Lee and passed unanimously.
 - Golden Leaf Invoice
 - Invoice of \$4,000 paid to Parrish & Partners, LLC which will be reimbursed by the Golden Leaf Grant once proof of payment is submitted.
 - Board advised to focus on spending the \$1 million grant monies in the order of design, infrastructure, roads and construction
- **NCSE Monies**
 - Deadline is June 30th to apply to use \$262,000 awarded to Duplin County
 - Stay on the same focus as Golden Leaf money
- **EDC Board Member Vacancies**
 - Municipal Government Representative recommendations

- Members of the board recommended Jason Wells, mayor of Wallace and John Dale Garner, mayor of Kenansville as potentials
- Board requested these candidates be presented to the Municipal Government Association for their recommendations and/or selection

IV. NEW BUSINESS

- **Airpark Development**
 - Airpark Appraisal Documents
 - Bid on property appraisal for selected area from Telics is \$3,250
 - Motion made by Ken Smith to approve the bid from Telics in the amount of \$3,250 to appraise property, seconded by Dean Lee and passed unanimously

V. ADJOURN TO CLOSED SESSION

- The motion to adjourn to closed session was made by Glenn Cavanaugh, seconded by Dean Lee and passed unanimously.
 - Consensus agreement from closed session to allow presentation of lease agreement to James Sprunt Community College within amount agreed upon by EDC Director and JSCC and include annual escalation clause at time of lease renewal. Motion made by Roger Davis to accept, seconded by Dean Lee and passed unanimously.

VI. ADJOURN

- The motion to adjourn the open session was made by Glenn Cavanaugh and seconded by Dean Lee and passed unanimously.