

Duplin County Airport Commission Meeting Minutes – January 23, 2024 @7:00 PM

Members Present	Members Absent	Airport Staff	Visitors/Guest Present
Larry Debose	Jack Alphin	Josh Raynor, Airport Director	Tim Gruebel, P&P
Dexter Edwards			Dion Viventi, P&P
Roger Davis			
AJ Connors			
Joe Bryant			
Grey Morgan			
Jerry Tysinger			
Scotty Kennedy			

Business Conducted as Follows:

1. The meeting was called to order at approximately 7:15 p.m. by Vice Chairman Larry Debose. Vice Chairman Debose welcomed everyone and our guests, Tim Gruebel and Dion Viventi. He then asked A.J. Connors to give an invocation.
2. Vice Chairman Dubose opened the floor for the approval of the November 28th 2023, meeting minutes. Grey Morgan made a motion to approve with a second from AJ Connors, motion passed.
3. Airport CIP spreadsheet presented to the board to show funding amounts in each project.
 - a. NCFS Hangar project is completed and the final invoice has been submitted and is close underway
 - b. Drainage repair Phase II is completed and the final invoice submitted and close underway
 - c. Design of Taxiway A3 update by Tim, comments back and responded, the final set of plans underway. Bid set, waiting for permission to bid.
 - d. Fuel Farm design update by Tim, FAA clearance received (7460), DBE goals received. Waiting for permission to bid. May have to wait until the end of June 2024.
4. MFP Air lease discussion. Dexter Edwards suggested keeping the rates the same to keep current maintenance provider on the field as long as possible. The board agreed to keep the rates as they are were.
5. Airport Projects to be funded with legislative ask money were discussed. Josh provided one quote for new metal and insulation on both T-hgrs. Discussed followed.
6. Josh showed the board pictures of current progress of MFV improvements.
7. Josh provided an update on the terminal building dedication process. Plaque and resolution to the BOCC were reviewed and approved.
8. Director's Notes
 - a. Airport Operations budget presented for the minutes
 - b. Fuel Report was included, Av Gas 589 gallons, Jet-A 8,030 gallons, Total of 8,619 gallons as of meeting date.
 - c. Shared 1200 Aero Operations report to show operations numbers (458 operations)
 - d. Empty Hangar discussion. Board ask to find out more information on current situation
 - e. Purchase additional towing equipment to improve towing safety
 - f. Josh showed the board a picture the powerline crossing the new road on EDC side, board agreed that it should be part of project and bury the line then
9. Josh shared photos of DPL 50th logo for board to consider
10. An adjourning motion was made by Scotty Kennedy and seconded by Jerry Tysinger.



Previous Agenda – November 28th, 2023

1. Call Meeting to Order
2. Approval of the Meeting Minutes of October 24th, 2023. *
3. George Dedication update
4. Updates on the Airport Capital Improvement Projects Worksheet, including:
 - a. NCFS-Hangar - closeout
 - b. Drainage Repair - closeout
 - c. Design of Taxiway A3
 - d. Fuel Farm Design
5. Maintenance building
6. Airport lease updated to include Hold Harmless*
7. MFV Improvements Update, underway
8. Director's Notes, including:
 - a. Airport Operations Budget
 - b. Fuel Report
 - c. Aircraft Operations Report
9. DPL Logo Vote*
10. Executive Discussion

End the meeting with Adjournment. *