

Duplin County Airport Commission Meeting Minutes – October 24th, 2023 @7:00PM

Members Present	Members Absent	Airport Staff	Visitors/Guest Present
Jack Alphin	Dexter Edwards	Josh Raynor, Airport Director	Tim Gruebel, P&P
Larry Debose	Grey Morgan		
Roger Davis	Jerry Tysinger		
AJ Connors	Scotty Kennedy		
Joe Bryant			

Business Conducted as Follows:

1. The meeting was called to order at approximately 7:03 p.m. by Chairman Jack Alphin. Chairman Alphin welcomed everyone and our guest, Tim Gruebel. He then asked A.J. Connors to give an invocation.
2. Chairman Alphin opened the floor for the approval of the September 26th, 2023 meeting minutes. Roger Davis made a motion to approve with a second from AJ Connors, motion passed.
3. Chairman Alphin asked for a discussion on how to honor George’s memory, taking ideas from those in attendance. Josh Raynor presented the general consensus of dedicating the terminal building in George’s memory. Mount Olive Airport also would like to do something for George’s memory and we would like to coordinate to make sure we don’t do the same thing. Would like to have a portrait and plaque inside the terminal building. Motion was made to recommend dedicating the terminal building to George Futrelle’s memory, by Larry Debose and 2nd by Joe Bryant. Josh will work with Carrie once is on board to come up with some plans and ideas by next board meeting.
4. Airport CIP spreadsheet presented to the board to show funding amounts in each project.
 - a. NCFS Hangar project is completed and will start to closeout soon
 - b. Drainage repair Phase II is completed and closeout soon
 - c. Design of Taxiway A3 has been submitted to DOA for review, no paving before spring, so hopefully next year.
 - d. Fuel Farm design comments back from DOA, waiting for permission from FAA to bid project.
5. MFV Improvements update, public hearing scheduled at last BOCC meeting and next BOCC will hopefully get approval after public comments.
6. Director’s Notes
 - a. Airport Operations budget presented for the minutes
 - b. Fuel Report was included, Av Gas 3,081 gallons, Jet-A 22,592 gallons, Total of 25,673 gallons as of meeting date.
 - c. NCDOT update was presented to board. NCDOT announced that it would be November or so until there were more guidelines on how to use the funds. January would be when the money is available. The board tasked Josh with prioritization of projects for potential jobs for the 5 million dollars.
7. Four logos were presented to the board for their input after the third round of adjustments were made. The board eliminated two and will review the final two logos at the next meeting.
8. An adjourning motion was made by Joe Bryant and seconded by AJ Connors.

Previous Agenda – October 24th, 2023

1. Call Meeting to Order
 2. Approval of the Meeting Minutes of September 26th, 2023. *
 3. George Dedication
 4. Updates on the Airport Capital Improvement Projects Worksheet, including:
 - a. NCFS-Hangar
 - b. Drainage Repair - Phase II
 - c. Design of Taxiway A3
 - d. Fuel Farm Design
 5. MFV Improvements Update
 6. Director's Notes, including:
 - a. Airport Operations Budget
 - b. Fuel Report
 - c. NCDOT update
 7. Discuss the DPL Logo.
- End the meeting with Adjournment. *