

## **Duplin County Airport Commission Meeting Minutes-January 24, 2023 @ 7:00PM**

### **Members Present:**

Jack Alphin, Joe Bryant, A.J. Connors, Roger Davis, Larry Debose, Scotty Kennedy, and Grey Morgan

### **Members Absent:**

Dexter Edwards

Jerry Tysinger

### **Staff Present:**

George Futrelle, Assistant County Manager / Airport Director

Josh Raynor, Airport Operations Manager

### **Visitors/Guests Present:**

Sheriff Stratton Stokes

Scotty Summerlin, EDC Director

Tim Gruebel, P.E., Parrish & Partners, PLLC

### **Agenda – January 24, 2023**

1. Call to Order – Invocation - Introductions
2. Approval of November 22, 2022 Meeting Minutes \*
3. North Carolina: State of Aviation Power Point Presentation
4. Airport O&M & ACIP Budget Reports
5. Status Report on Airport Improvement Projects
6. Parrish & Partners Work Authorization #6 for Connector Taxiway A3 \*
7. Miscellaneous – FY 23/24 Budget-Fuel Sales Report-Controlled Burn
8. Adjourn \*

### **Business Conducted as Follows:**

1. The meeting was called to order at approximately 7:03 pm by Chairman Jack Alphin. Chairman Alphin welcomed everyone and thanked the cooks for the excellent meal. Chairman Alphin asked all to remember Dexter Edwards who was recuperating from major surgery. A Get-Well card was circulated for signatures. Chairman Alphin asked George Futrelle to introduce our guests. The guests were introduced and were given the floor. Both made fine remarks.
2. Chairman Alphin opened the floor for the approval of the November 22, 2022 meeting minutes. Grey Morgan made a motion to approve the minutes as recorded. Larry Debose seconded the motion and the motion carried.
3. George Futrelle presented a Power Point presentation on North Carolina: The State of Aviation, revealing that NC Airports have an annual \$72 billion-dollar impact on the state, and DPL alone has a \$70 million-dollar impact, supporting 310 jobs with \$18.4 million in personal income and \$6.25 million in state and local tax revenues. Futrelle said he plans to present this information to the County Commissioners at their next meeting and that it had already been distributed through the press and social media.
4. The Airport Operations & Maintenance (O&M) and Airport Capital Improvement Projects (ACIP) projects budgets were presented by Raynor and Futrelle; reviewed and discussed and entered into the minutes as information.
5. A status report was given on current ACIP projects. Futrelle shared an award letter from NCDOT that adds \$279,000 to the Airfield Drainage Assessment / Repair project, requiring a \$31,000 local match for a total additional award of \$310,000. This is in addition to the \$100,000 previously awarded. Futrelle requested approval to move the required \$31,000 local match from the Project Match for Grants line item of the O&M budget over to the ACIP project budget accordingly. Roger Davis made a motion to move the \$31,000 local match and Larry Debose seconded the motion and the motion carried. There was conversation regarding the Legislative Requests and Tim Gruebel displayed a draft “white paper” that P&P has prepared for us to use for the request. The projects include in order of priority, Corporate Hangars and Apron, MALSR Approach Lighting System, and additional T and Box Hangars. The draft will be finalized soon and meetings with our local delegation will be scheduled.
6. A Work Authorization #6 with Parrish & Partners, for the purpose of designing and bidding the proposed connector taxiway A-3 was presented and discussed. The proposal of \$99,937.00 includes pre-design surveying and geotechnical services, final design, environmental categorical exclusion (CatEx), project management and

bidding services. A motion was made by Scotty Kennedy, seconded by Larry Debose, to approve the Work Authorization #6, not to exceed \$99,937 as presented, contingent upon approval of the NC Division of Aviation, allowing the project funding to come from available NPE Funds and the match to come from Projects Match for Grants line item in the O&M budget. The motion carried.

7. Under Miscellaneous, Futrelle advised the Board that the FY 23/24 O&M Budget would need to be approved by the Airport Commission at the February meeting. Futrelle also advised the Board that capital purchases requests were due and several items are needed, to include a new courtesy car to replace the Crown Vic purchased in 2008, a small tractor to replace the New Holland purchased in 2001 and some funds for refurbishing some of the older hangars in order to keep them in good shape. Josh Raynor reported that we are still waiting on the NC Forest Service to do the controlled burn and he gave the current month fuel sales.
8. There being no further business to conduct, the meeting was adjourned at 8:50 pm upon a motion by Larry Debose and a second by A.J. Connors.