

Duplin County Airport Commission Meeting Minutes-February 22, 2022 @ 7:00PM

Members Present:

Jack Alphin, Joe Bryant, Roger Davis, Larry Debose, Bob Quinn and Jerry Tysinger

Members Absent:

A.J. Connors, Dexter Edwards, (*Ricky Kennedy - position currently vacant*)

Staff Present:

George Futrelle, Assistant County Manager / Airport Director
Josh Raynor, Airport Operations Manager

Visitors/Guests Present:

Jennifer Martin, P.E., Parrish & Partners, PLLC
Marty Wynn, P.E., AVCON, Inc.
Courtney St. Pierre, River Landing Builders
Mike Rivenbark & Hugh Cundiff of Moore Aerial Applicators

Agenda-February 22, 2022

1. Call to Order – Invocation - Introductions
2. Approval of January 25, 2022 Meeting Minutes
3. Proposal from Mike Rivenbark – Moore’s Aerial Applicators
4. NCFS Project Update
 - a. RLB Change Order #6
 - b. AVCON Contract Amendment #2
5. Master Plan Update
6. AWOS Critical Area Clearing Project Update
7. F.Y. 22/23 Operations & Maintenance Budget
8. Miscellaneous
 - a. Ribbon Cutting – February 24, 2022 at 1:00 p.m.
 - b. NCFS Signage Request
 - c. Runway 23 approach tree issue
 - d. Fuel Sales Report
9. Adjourn

Business Conducted as Follows:

1. The meeting was called to order by Chairman Bob Quinn at 7:15 pm. An invocation was given by George Futrelle. Mike Rivenbark and Hugh Cundiff were introduced.
2. The minutes of the January 25, 2022 meeting were approved upon a motion made by Jerry Tysinger and seconded by Larry Debose.
3. Mike Rivenbark, of Moore’s Aerial Applicators addressed the board regarding the possibility of relocating his business from CTZ to DPL and constructing a new 80x100 hangar with office and equipment shelter. Mr. Rivenbark said his company currently operates a 502 Air Tractor and a 602 Weatherly and they have a Citabria as well. He said they were possibly interested in a long-term investment and long-term relationship with the airport. Futrelle reported that he and Carrie Shields and Josh Raynor had met with Mr. Rivenbark and Mr. Cundiff previously to discuss the possible relocation. Possible locations of a hangar and logistics of fuel, customer access were briefly discussed. It was agreed that further investigation and information would be necessary. The board was receptive of supporting an aerial applicator operation at DPL if all the logistics could be worked out.
4. Marty Wynn provided an update on the status of the NCFS Hangar Project, advising the board that NCFS moved in on February 1st and that most of the punch-list items have been completed. The subcontractor is working to establish grass in several areas and the grading and paving contractor would be back on-site tomorrow (2-23-22) to complete a few items. George Futrelle explained that a temporary lease agreement had been negotiated for both the hangars and the ground lease. Futrelle said there were still a few punch list and final close out required items that would be taken care of even after the ribbon cutting and prior to final closeout. A report showing expenses to-date was provided and discussed. Change Order #6, with River Landing Builders, LLC, in the amount of \$300,250.26 with no additional days was presented and discussed. A motion to approve and recommend to the BOCC was made

by Jack Alphin and seconded by Roger Davis. The motion carried. Contract Amendment #2, with AVCON, Inc., in the net amount of \$84,647.05 was presented and discussed. It was noted that this included the additional construction administration, resident project representative services and testing services for the additional work required because of the unsuitable soils. A motion to approve and recommend to BOCC was made by Jerry Tysinger and seconded by Jack Alphin. The motion carried.

5. Jennifer Martin gave a brief update on the Master Plan project. Futrelle advised that he had completed his final review and edits and submitted back to Parrish and Partners. Parrish and Partners will submit to the NCDOA for their review and then NCDOA will submit to the FAA for final approval.
6. The AWOS Critical-Area Tree Clearing Project was discussed. Futrelle advised that he had consulted with both Marty Wynn and James Moose of AVCON and Jennifer Martin, Jeff Kirby and Thibault Sirigu of Parrish and Partners regarding a possible relocation of the existing AWOS versus leaving it in the same place, in order to get away from the blue-line stream and the possible environmental issues that would surely be present. There is a preferred alternate location within 1,000 feet of the end of runway 5 and it would only involve purchasing property from one land owner, the Spicer Heirs. Futrelle will work with Parrish and Partners to develop a cost benefit analysis to be reviewed and discussed further.
7. The proposed Operations and Maintenance (O&M) Budget for the upcoming fiscal year 2022/2023 was presented and discussed. A motion to approve the O&M Budget as presented was made by Roger Davis and seconded by Larry Debose. The motion carried.
8. Under miscellaneous items, George Futrelle reminded the board of the ribbon cutting ceremony which will take place this Thursday, February 24, 2022 at 1:00 p.m. An agenda, or “run of show” timeline document was distributed. Futrelle noted that Carrie Shields and Teresa Chambers had done an excellent job with preparing for the event and that it should be really nice. Futrelle presented a request by the NCFS to attach signs on the airside face of the new hangars, one on each corner. The board approved the signage request upon a motion by Joe Bryant and a second by Larry Debose. Futrelle reported on a tree(s) issue on the approach end of runway 23 and advised the board that the trees would have to come down in order to keep the minimums from being raised by 200 feet. Josh Raynor had obtained a quote of \$600 to drop the tree(s) and he’s in the process of getting another quote. Josh reported on fuel sales thus far for February; 1,750 in Avgas sales and 14,594 in Jet-A sales. This has been an extremely good month so far.
9. There being no further business to discuss, the meeting was adjourned upon a motion by Joe Bryant and a second by Jerry Tysinger.