

## Duplin County Airport Commission Meeting Minutes-March 28, 2023 @ 7:00PM

### Members Present:

Jack Alphin, Joe Bryant, A.J. Connors, Roger Davis, Dexter Edwards, Larry Debose, Scotty Kennedy, Grey Morgan and Jerry Tysinger

### Members Absent:

None

### Staff Present:

George Futrelle, Assistant County Manager / Airport Director  
Josh Raynor, Airport Operations Manager

### Visitors/Guests Present:

None

#### **Agenda – March 28, 2023**

1. Call to Order – Invocation - Introductions
2. Approval of February 28, 2023 Meeting Minutes \*
3. Airport O&M Budget Report
4. Status Report on Current Airport Improvement Projects
  - a) Approval of P&P WA #7 for Fuel Farm Design/Bid \$99,931\*
  - b) Approval of RLB, LLC proposal for NCFS Concrete - \$98,780\*
  - c) Approval of RLB, LLC proposal for Drainage Repair #2 – \$210,780\*
5. Miscellaneous Items & Announcements – Fuel Sales Report
6. Adjourn \*

### Business Conducted as Follows:

1. The meeting was called to order at approximately 7:15 pm by Chairman Jack Alphin. Chairman Alphin welcomed everyone. Dexter Edwards thanked the Board for their prayers and concerns for him during his recent surgery and gave a testimony of praise of how he had been healed and was blessed to return to service much quicker than was expected with the situation he was dealing with. Chairman Alphin asked A.J. Connors to provide an invocation.
2. Chairman Alphin opened the floor for the approval of the February 28, 2023 meeting minutes. Grey Morgan made a motion to approve with a second from A.J. Connors and the motion passed.
3. The Airport O&M Budget was presented by Josh Raynor, reviewed and discussed.
4. Futrelle provided a status report on the current Airport Improvement Projects and asked for approval of Parrish & Partners Work Authorization #7, in the amount of \$99,931.00 to design and bid the proposed new fuel farm project. A motion to approve was made by Roger Davis and seconded by Jerry Tysinger. The motion passed. Next Futrelle requested approval of a proposal from RLB, LLC in the amount of \$98,780 for the purpose of adding additional concrete parking areas on the NCFS aircraft parking apron. Scotty Kennedy motioned to approve, seconded by Larry Debose and the motion passed. Finally, Futrelle requested approval of a proposal from RLB, LLC, in the amount of \$210,780.00 for the Drainage Repairs #2 project. Dexter Edwards made the motion to approve with a second from Roger Davis and the motion passed.
5. Under miscellaneous, (a) Josh Raynor provided an update on fuel sales to date, stating that we were at 27,633 gallons sold. (b) Futrelle advised the board that the long-term ground lease agreement with the State of NC for the NCFS complex had been approved by the State Property Office and by our County Attorney. Dexter Edwards asked that we make sure that we would continue to be paid the monthly lease amount in the event the NCFS pulled out and assigned the lease over to the NC Division of Aviation. (c) It was reported that a controlled burn was accomplished by Josh Raynor and his crew, resulting in a savings since the NC Forest Service could not get to it this season. (d) Josh Raynor showed the board a photo of the Kubota MX6000 Tractor priced at \$40,660 which he had requested in the FY 23/24 capital outlay request. (e) Futrelle asked the board to consider what we could do to celebrate the 50<sup>th</sup> anniversary of the Airport in 2024. Discussion followed. Chairman Alphin directed Futrelle and Raynor to put some thought into different options and bring back to the board at a later date for further discussion. (f) There was discussion about future options for the MFP Air, LLC (Matthews Family Properties) / Jet-Techs Hangar when the lease expires in June 2025. Futrelle to discuss with Reuben Edwards about his future plans. Jack Alphin asked if there had been any conversation with Rep. Dixon since the visit to Raleigh. Futrelle reported that he understood Rep. Dixon was in support of our airport request and yet we probably won't get all that was asked

for. It is hoped that we would at least get enough funding to build a corporate hangar next to House of Raeford to lease to possibly lease to Crete Concrete Solutions. (f) Roger Davis updated the board on the EDC/Airpark development progress.

6. There being no further business to conduct, the meeting was adjourned upon a motion by Jerry Tysinger and a second by Roger Davis.