

Duplin County Airport Commission Meeting Minutes-June 28, 2022 @ 7:00PM

Members Present:

Jack Alphin, Joe Bryant, A.J. Connors, Roger Davis, Larry Debose, Scotty Kennedy and Bob Quinn

Members Absent:

Dexter Edwards and Jerry Tysinger

Staff Present:

George Futrelle, Assistant County Manager / Airport Director
Josh Raynor, Airport Operations Manager

Visitors/Guests Present:

Marty Wynn, P.E., AVCON, Inc.

Agenda – June 28, 2022

1. Call to Order – Invocation - Introductions
2. Approval of April 26, 2022 Meeting Minutes *
3. Airport O&M Budget Report
4. FY 22/23 Operating Budget
5. Grant Project Updates
 - a. Master Plan
 - b. AWOS Critical Area Clearing / Relocation
 - c. NCFS Hangar Complex
 - d. Drainage Assessment
6. Board Member Terms Expiring
7. Miscellaneous
 - a. Fuel Farm Tank Addition Project
 - b. Fuel Sales Report - Josh
8. Land Use & Height Restriction Ordinance
9. Adjourn

Business Conducted as Follows:

1. The meeting was called to order by Chairman Bob Quinn at approximately 7:10 pm. An invocation was given by A.J. Connors.
2. The minutes of the April 26, 2022 meeting were approved upon a motion made by Larry Debose and seconded by Roger Davis.
3. The Airport Operations & Maintenance (O&M) Budget was reviewed and discussed and entered into the minutes as information.
4. The BOCC approved Airport Operations & Maintenance Budget for FY 2022/2023 was distributed and discussed and entered into the minutes as information.
5. An update was given on the status of the current grant projects.
 - Nothing has changed with the Master Plan from the last meeting as it is still in the hands of FAA awaiting their comment/approval.
 - The AWOS critical area tree clearing was discussed again at length. Futrelle reported that we may not have to move the AWOS after all, at least for now, if we can get the trees cut within our property line and the 500' radius and with the extension that Rocky Kennedy will be adding on Thursday, June 30th. The extension is a 10' foot extension that is provided and paid for by the NC Division of Aviation. Rocky Kennedy has suggested that we seek FAA approval of a 50' foot tower which he says he can install for less than \$20,000 if approved, which might buy even more time until the 1,000-foot radius requirement could be revisited with FAA. Futrelle reported that he received a quote from Jimmy Herring for \$2,200 (for mobilization) to cut the trees and take the timber. It was discussed that nobody wants to come harvest only 5 acres of timber in a hard to reach location. Most loggers want at least 15 acres to move their equipment. Jack Alphin motioned to approve the \$2,200 expense to Jimmy Herring. The motion was seconded by Larry Debose and the motion carried unanimously.

- The NCFS Project update was given. Futrelle reported on the problem with the failing asphalt, stating that core samples will be taken on Thursday morning, June 30, 2022 and analyzed by Terracon in order to determine what the problem is and come up with a plan of action to fix it. He also reported that the taxilane tie-in was not built to FAA design specification but it looks fine and as long as NC Division of Aviation is okay with it, we should be. Marty Wynn said that we didn't pay for any quantity that we didn't receive, rather it was just not constructed as required. The new FAA tie-in is like an elephant foot rather than a curved radius as was used in the past for many years. Futrelle said the curved radius has always looked better to him. Marty said the strength is there, it's the shape that is the issue.
 - Futrelle reported that the 90% submittal of the drainage assessment had been received and that estimates to repair the drainage issues total over \$850,000. The grant was only approved at \$100,000 and there's only \$57,000 remaining for design and construction. Futrelle recommended we only repair what we can at this point and begin with the "worst first" approach and then see if NC Division of Aviation will support remaining repairs. Marty Wynn noted that the high cost of repair included "slip-lining" the interior of a large amount of the reinforced concrete pipe (RCP) and that he estimated no more than \$300,000 to repair the major failures. Marty will complete Phase 1, which is the assessment report, and then we'll go from there.
6. Futrelle reported that two members had terms expiring on 6/30/2022; Bob Quinn and Joe Bryant. Bob expressed his desire to step down after 30 years. Discussion followed as to replacement for Bob. Joe Bryant agreed to continue serving if the board desired. A.J. Connors motioned to recommend Joe Bryant for another term. Larry Debose seconded the motion and the motion passed unanimously. After continued discussion it was decided to take the time between now and next meeting to consider possible replacement for Bob Quinn. Futrelle reported that Airport Commission by-laws only require a Chairman and Vice Chairman be appointed.
 7. Under Miscellaneous; Josh Raynor reported that the Jet fuel tank addition was ready for power and that Scotty Kennedy would be making the final connection to the power source at the appropriate time. Raynor reported on fuel sales, stating 981 gallons avgas sold month to date and 16,816 gallons of Jet-A for a total of 17,797 gallons.
 8. Futrelle reported that the recently updated Land Use and Height Restriction Ordinance to bring it into compliance with NC General Statute 160-D had been reviewed and approved by the Duplin County Planning Board at their last meeting. There are no fundamental changes, only changes to reflect the dimensions relative to the recent widening of the runway to 100' feet versus 75' feet and minor edits in language relative to the statute. Futrelle thanked Thibault Sirigu with Parrish and Partners for his work on this update and Tim Wilson, County Attorney for his comprehensive review. A motion was made by Roger Davis, seconded by A. J. Connors to approve the updated LU/HRO and allow Futrelle to present it to the BOCC for their approval. The motion was approved unanimously.
 9. There being no further business to conduct, the meeting was adjourned at 8:04 pm upon a motion by Joe Bryant and a second by Larry Debose.