

Duplin County Airport Commission Meeting Minutes-January 25, 2022 @ 7:00PM

Members Present:

Jack Alphin, Joe Bryant, A.J. Connors, Roger Davis, Larry Debose, Dexter Edwards, and Jerry Tysinger

Members Absent:

Bob Quinn (*Ricky Kennedy's position vacant*)

Staff Present:

George Futrelle, Assistant County Manager / Airport Director

Josh Raynor, Airport Operations Manager

Visitors/Guests Present:

Marty Wynn, P.E., AVCON, Inc.

James Moose, P.E., AVCON, Inc.

Courtney St. Pierre, River Landing Builders

Agenda-January 25, 2022

1. Call to Order – Invocation - Introductions
2. Approval of December 28, 2021 Minutes
3. NCFS Project Update-Marty Wynn
4. Master Plan Update – George Futrelle
5. AWOS Critical Area Clearing Project Update
6. Miscellaneous – Fuel Sales Report-Josh Raynor
7. Adjourn

Business Conducted as Follows:

1. The meeting was called to order by Acting Chairman Jack Alphin at 7:12 pm. An invocation was given by A.J. Connors. James Moose, P.E. with AVCON, Inc. was introduced.
2. The minutes of the December 28, 2021 meeting were approved upon a motion made by A.J. Connors and seconded by Larry Debose.
3. Marty Wynn provided an update on the status of the NCFS Hangar Project, advising the board that the aircraft parking apron and vehicle parking lot testing results revealed a 73% pay factor for the second lot paved on the aircraft parking apron due to air voids not within the tight specification. It was noted that while all of the pavement passed, the FAA allows for a reduction in payment based on test results. Wynn assured the board that all pavement was in good condition. Wynn further explained that sod was being laid, some re-grading was necessary and that the final inspection was accomplished on January 7th. Further, that the gate and remaining fencing would be installed soon and the sewer line repair was underway. Wynn said that to date we're around \$50k below budget. Courtney St. Pierre said that replacement metal was ordered for the dents caused by subcontractors and the roof inspection would be accomplished within the next week or so. George Futrelle advised the board that the ribbon cutting ceremony was still scheduled for February 24th at 1:00 pm, expressing thanks to Carrie Shields and Teresa Chambers for their work on coordinating the event. Futrelle explained that the lease agreement was yet to be completed due to the NC Department of Administration Property Office trying to figure out how to pay for the proposed \$5,000 in property insurance on buildings the state doesn't own. The ground lease amount has been agreed upon and that part of the lease is okay. More to come on the lease issue.
4. Futrelle advised there was nothing new to report on the Master Plan Project other than it was drawing near to completion. The Airport/AirPark Master Plan exhibit was on display on the wall in the conference room.
5. The AWOS Critical Area Tree Clearing Project was discussed. Futrelle advised that he thought all was going well towards getting the trees removed, and that an agreement with Stan Draughon for \$7,500 in county funds to cut all of his trees and ours, was going through; that he, Stan and Mr. Pete, the logger, had met on site to walk the project, but unfortunately, things had now changed. Due to the wet conditions the logger wanted to set up a loading deck on Stan's property which would require some additional road to be built and a temporary culvert across the creek. Stan suggested it would take another \$7,500-\$10,000 to cut the additional road, install the culvert and repair his haul road when the project was completed. At almost \$15,000 to \$20,000 of total county money, Futrelle advised the Board to either wait until summer when it was dry and we had a good entry on our own property, and, in the meantime, work toward getting the two years of NPE funds approved to pay for the cutting and clearing as much as possible. This will take more time but that's really our only option at this point.
6. Josh Raynor reported on fuel sales, which were down a bit at only 8,100 gallons to date. Futrelle reminded the board of the email he had sent out previously about Marty Wynn's work on getting our runway pavement published strength increased to 90,000 pounds dual wheel, 75,000-pound single wheel, main gear. The board thanked Marty and his team for their work on both determining the actual strength and then getting our increased strength published. There was a card circulated for Mrs. Beverly Kennedy and family that everyone signed. Futrelle reported that Ricky's unexpired term would need to be filled and that it was Commissioner Dexter Edwards appointment. The term expires 6/30/2024. Ricky's son, Scotty Kennedy, Shane Caison and Chad Herring were named as potential members. A resolution honoring Ricky was discussed and where to present it to the family. It was the consensus that the Board of Commissioners meeting would be the appropriate venue to present the resolution of respect and that we would need for the members to attend. The financial report was reviewed and discussed.
7. There being no further business to discuss, the meeting was adjourned at 8:37pm upon a motion by Joe Bryant and a second by Jerry Tysinger.