

AN ORDINANCE CREATING A

99-01

PARKS AND RECREATION ADVISORY COMMITTEE

DUPLIN COUNTY, NORTH CAROLINA

SECTION I. CREATION; NAME; NUMBER OF MEMBERS

There is hereby created the Duplin County Parks and Recreation Advisory Committee composed of nine (9) members, to be known as the Parks and Recreation Advisory Committee. A member from each of the following areas will comprise the Parks and Recreation Advisory Committee: County Commissioner District I, County Commissioner District II, County Commissioner District III, County Commissioner District IV, County Commissioner District V, County Commissioner District VI, County Representative (government), representative selected by the Municipal Association, and School Board Representative (member of board of education or teacher).

SECTION II. COMMITTEE; POWERS AND DUTIES

The Parks and Recreation Committee shall serve as the advisory body for the Parks and Recreation Department and the County Board of Commissioners (governing body). The Committee shall suggest policies to the department, the County Manager and the governing body, within its powers and responsibilities as stated in this ordinance. The Committee shall serve as a liaison between the department, the County Manager, the governing body of the unit and citizens of the community. The Committee shall consult with and advise the department, the County Manager and the governing body in matters affecting recreation policies, park policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range, projected programs for parks and recreation.

The Parks and Recreation Advisory Committee shall assume duties for parks and recreation purposes. The Parks and Recreation Advisory Committee shall make recommendations:

- a. for the establishment of a system of supervised recreation for the unit;
- b. to set land apart for use as parks, playgrounds, recreation centers, water areas, or other recreational areas and structures needed to support recreation, and may suggest improvements of such lands including construction of buildings, equipment and staffing of such building structures as may be necessary to the parks and recreation program;
- c. and advise the governing body in the acquisition of lands and structures through gifts, purchase, lease or loan;

- d. and advise the governing body in the acceptance of any grant, gift, bequest or donation, any personal or real property offered or made available for parks and recreation purposes and which is judged to be of present or possible future use for recreation. Any gift, bequest of money or other property, any grant, devise of real or personal property so acquired shall be held, by the governing body and finally disposed of in accordance with the terms under which such grant, gift or devise is made and accepted;
- e. and advise in the construction, equipping, operation, and maintenance of parks, playgrounds, recreation centers and all buildings and structures necessary or useful to department function, and will advise in regard to other recreation facilities, which are owned or controlled by the governing body or leased or loaned, to the unit.

SECTION III. APPOINTMENT OF THE COMMITTEE

The governing body of the unit shall appoint each member of the Committee.

SECTION IV. COMPOSITION

Each member of the governing body of the unit will be designated as an ex-officio member of the committee. The Parks and Recreation Director will be designated as an ex-officio member. The ex-officio members will not have a vote on items coming before the Parks and Recreation Advisory Committee.

SECTION V. LENGTH OF APPOINTMENT

Each member shall be appointed for a three-year term. Initial appointments shall be arranged so that approximately one-third of the terms will expire each year, except for the representative from the governing body of the unit who shall serve on the Parks and Recreation Advisory Committee concurrent with his/her term of office on the governing body.

SECTION VI. MEETINGS

Committee meetings shall be held on a monthly basis unless determined otherwise by the Committee. The Chairman of the Committee or, in his/her absence, the Vice-Chairman, may call a special meeting of the Committee at any time by complying with the North Carolina General Statutes. A quorum of the Committee shall be in attendance before action of an official nature can be taken. A quorum constitutes five (5) members being present. Ex-officio members are not to be included to make a quorum.

SECTION VII. ATTENDANCE OF MEMBERS

An appointed member who misses more than three (3) consecutive regular meetings loses his/her status as a member of the Committee. The governing body shall appoint a replacement. Absences due to sickness, death, or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Committee except that in the event of a long illness, or other such cause for prolonged absence, the member may be replaced by the governing body.

SECTION VIII. COMPENSATION

Committee members shall serve without monetary compensation. Members shall be reimbursed for travel and subsistence to professional recreation meetings, conferences and workshops, with such reimbursement being made in compliance with the general policies of the unit, subject to the availability of funds.

SECTION IX. OFFICERS

There shall be a Chairman and Vice-Chairman of the Committee. An annual election of the Chairman and Vice-Chairman shall be held by the Committee members and shall occur at the regular monthly meeting in July. Officers shall serve for one year from election with eligibility for re-election. New officers shall take office at the subsequent regular meeting in August. In the event an officer's appointment to the Committee is terminated, a replacement to this office shall be elected by the Committee; from its membership, at the meeting following the termination. The Parks and Recreation Director shall serve as Secretary of the Committee.

SECTION X. OFFICERS' DUTIES

The Committee Chairman shall preside at all meetings and sign all documents relative to action taken by the Committee. The Chairman shall appoint all subcommittees including a nominating committee composed of two Committee members. A nominating committee shall be appointed at least thirty days prior to the July meeting..

SECTION XI. BY-LAWS


The Parks and Recreation Advisory Committee shall be charged with developing by-laws for approval by the governing board.

SECTION XII. SEPARABILITY

Should any section or provision of this ordinance be declared by the courts to be invalid for any reason, such declaration shall not affect the ordinance as a whole, or any part thereof other than the part so declared to be unconstitutionally invalid.

SECTION XIII. EFFECTIVE DATE

This ordinance shall become effective and be in full force from and after the 1st day of February, 1999. Adopted by the Duplin County Board of Commissioners this the 19th day of January, 1999.



Chairman

ATTEST: 
Clerk