

JOB VACANCY ANNOUNCEMENT

POSITION: Nutritionist Director

DEPARTMENT: Duplin County Health

SALARY: Grade 76 Starting Salary - \$22,2082 / \$46,193 Annually
(Negotiable Depending on Experience)

OPENING DATE: July 19, 2018 "OPEN UNTIL FILLED"

APPLY AT: Duplin County Personnel Office
County Administration Building – 224 Seminary Street
Kenansville, NC 28349
910/296-2174 "Equal Opportunity Employer"

GENERAL DESCRIPTION OF DUTIES

Work includes administration of nutrition services for Duplin County. Employee establishes broad-based community focused nutrition services for Duplin County, which includes but is not limited to:

- Administration of nutrition services
- Administration of the WIC Program
- Provision of medical nutrition therapy
- Environmental change and policy development that supports healthier lifestyles

This employee supervises the following employees: one Nutritionist III, one Nutritionist II, two Medical Office Assistant IIIs, two Processing Assistants IVs, and one Breast Feeding Peer Counselor. The Nutritionist II position supervises the Breastfeeding Counselor position.

50 % Administrative Duties

30% WIC Client Services

15 % Medical Nutrition Therapy

3% Outreach

2% Other duties

MINIMUM EDUCATION AND EXPERIENCE

Graduation from a four-year college or university with a bachelor's degree in foods and nutrition, public health nutrition, or dietetics, and 3 years of program administration or supervisory experience plus the ADA Commission on Dietetic Registration, eligibility; or master's in public health nutrition or nutrition and two years of program administration or supervisory experience plus the ADA Commission on Dietetic Registration eligibility; or an equivalent combination of education and experience.

Special Requirements:

Registered Dietician or LDN

Certified Diabetes Educator strongly preferred.

Experience in managing chronic disease, prenatal, wellness program, and WIC program strongly preferred.