

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION
BOARD MEETING
Thursday, May 30, 2024
(Meeting for June 2024)
7:00am**

OPEN SESSION MINUTES

Present: Charlie Farrow, Dean Lee, Kevin Smith, Roger Davis, Kenneth Smith, Al Searles, Dr. Jay Carraway, Carrie Shields, Scotty Summerlin and Teresa Chambers

Absent: Glenn Cavanaugh

Guests: Chad Rogers, Parrish & Partners, Lynn Moore, NC Works, Joe McKemey, McDavid Associates

◆ **CALL TO ORDER**

- Meeting was called into order by Charlie Farrow

◆ **CONSENT AGENDA**

- Approve Previous Minutes
- The motion to approve the consent agenda with recommended corrections was made by Al Searles, seconded by Dean Lee and passed unanimously.

◆ **AIRPARK IMPROVEMENT PROJECTS UPDATE**

- **Clearing & Grubbing Contract/Golden LEAF Grant**
 - Punch list items established; haul and place last of dirt, temporary seeding, E&SC measures, install pipes and culverts
 - Completion expected sometime in June
- **Roadway Construction, Water & Sewer Improvement Construction/NC Commerce IDF Grant Status**
 - Bid opening held May 8th. Five bids received, all but one fairly tight.
 - Low bidder is Chatham Civil Contracting, LLC; bid amounts verified as accurate by Parrish & Partners

➤ **ACTION ITEM:**

- ***Recommend to approve contract awarded to Chatham Civil by BOCC in the amount of \$5,194,276.00 for construction of AirPark Roadways and utilities (Exhibit A)***
 - Motion was made by Roger Davis to approve contract with Chatham Civil Contracting, LLC in the amount of \$5,194,276.00 for the construction of AirPark Roadways and Utilities. Motion was seconded by Dean Lee and passed unanimously.

➤ **ACTION ITEM:**

- *Recommend approval of contract with Parrish & Partners in a not to exceed amount of \$309,989.00 (as negotiated) for Work Authorization # 4 – AirPark Improvements Roadways Construction Administration, Inspection and Quality Assurance (Exhibit B)*

- Motion was made by Al Searles to approve contract with Parrish & Partners in a not to exceed amount of \$309,989.00 (as negotiated) for Work Authorization # 4 for AirPark Improvements Roadways Construction Administration, Inspection and Quality Assurance. Motion was seconded by Dr. Jay Carraway and passed by majority vote.

➤ **ACTION ITEM:**

- *Recommend approval of contract with McDavid Associates, Inc. in a not to exceed amount of \$170,400.00 for Airpark Water & Sanitary Sewer Improvements Construction Administration Technical Services Agreement (Exhibit C)*

- Motion was made by Roger Davis to approve contract with McDavid Associates, Inc. in a not to exceed amount of \$170,400.00 for AirPark Water & Sanitary Sewer Improvements Construction Administration Technical Services Agreement. Motion was seconded by Dean Lee and passed unanimously.

- **NC IDF Commerce Grant** – Progress report submitted this month
- **State Legislative Allocation** – Budget ordinance submitted to Finance Officer
- **NCSE Grant** – Awaiting final invoices and will close out grant
- **GLF Grant** – Progress report due June 2024
- **SCIF Allocation** – June 2025 deadline
- **NCFS Region 1 HQ Update** – Negotiations continue; current draft is in Attorney General's office under review

◆ **WestPark Well Project Update**

- Bid opening held on May 14th only produced two bids. Re-advertised for two more weeks with new bid opening on May 30th at 2pm

◆ **NCAMPI – Agriculture Manufacturing & Processing Initiative Funding**

- Team conducting site visit on Thursday to complete review of grant application. Technical correction to the statute has been done and is under public comments period. Appears NCDA&CS will be working directly with the company. Confident this is a strong project

◆ **NAMED PROJECTS UPDATE**

- **Project Freeze** – No updates

- **Project ACC** - Still increasing production; up to 80 EE's hired; explanation on last call to company officials; setbacks on hiring at the moment
- **Project Heel** – no update

♦ **BOARD MEMBER COMMENTS**

- Roger Davis requested a RFQ on engineers for next project
- Board verified that we currently allocate at least 10% in contingency when budgeting project funds
- Board members requested there be a sit down meeting with Tri-County to get a cost of industrial power installation into Phase I of AirPark. Possibly reach out to Ryan Nance and Ana with NC Electric Cooperative regarding needs and possible funding source. Prefer this occur within the next three weeks due to timeline on beginning of construction

♦ **OTHER NOTES/ANNOUNCEMENTS**

- Joe McKemey expressed the need for the County to spend money to upgrade the water/sewer system to accommodate the growth within the County. He expressed his willingness to talk to the Board of County Commissioners regarding the importance of improving the system at the current time

♦ **ADJOURNMENT**

- The motion to adjourn the open session was made by Al Searles and seconded by Dean Lee and passed unanimously.

Minutes Approved by EDC Board Chairman:



Chairman

7/12/24
Date