

OPEN SESSION

**DUPLIN COUNTY  
ECONOMIC DEVELOPMENT COMMISSION  
BOARD MEETING**

**OPEN SESSION  
AGENDA**

**Duplin County EDC**

**Friday, March 3, 2023  
7:00 am**

**I. CALL TO ORDER & WELCOME GUESTS**

**II. CONSENT AGENDA**

- **Approval of past board minutes from February 3, 2023**
- **Review of Bank Statement**

**III. OLD BUSINESS**

- **Duplin County Planning Update – Twig Rollins, Duplin County Planner**
- **Airpark Ordinance Update**
- **Airpark Project & Development Updates**
- **Project Freeze Update**
- **Approve The Foundation for Duplin County Industrial & Business Development By-laws Amendment**
- **Duplin Economic Development Commission Appointments**

**IV. NEW BUSINESS**

- **North Carolina Southeast**
- **Legislature Meeting Results**
- **Board Member Comments**

**V. REQUEST TO MOVE INTO CLOSED SESSION**

**VI. ADJOURN**

**DUPLIN COUNTY ECONOMIC DEVELOPMENT COMMISSION  
BOARD MEETING  
Friday, March 3, 2023  
7:00am**

**OPEN SESSION MINUTES**

**Present:** Charley Farris, Glenn Cavanaugh, Kevin Smith, Dr. Jay Carraway, Ken Smith, Dean Lee, Roger Davis, Scotty Summerlin and Teresa Chambers

**Absent:** Don Tabor, Al Searles, Carrie Shields

**Guests:** Lynn Moore and Phil Prescott, NC Works

**I. CALL TO ORDER**

- Meeting began at 7:08am and was called into order by Charley Farris

**II. CONSENT AGENDA**

- **Approval of past board minutes from February**
- **Review of bank statement**
- **The motion to approve the consent agenda was made by Ken Smith, seconded by Dean Lee and passed unanimously.**

**III. OLD BUSINESS**

- **Duplin County Planning Update – Twig Rollins, Duplin County Planner**
  - Currently awarded two grants through NC Commerce that will improve recreational areas and identify brownsfield properties within the county to make more environmentally and economically accessible.
  - Planning Director, Twig Rollins, requested the EDC Board to make a motion to approve a new Board of Adjustment membership that will consist of different members than those of the current planning board. The Airpark Ordinance Board and the Planning Board has approved the formation of the new membership. The EDC Board approved the forming of a new individual Board of Adjustments with motion being made by Roger Davis, seconded by Dean Lee and passing unanimously.
- **Airpark Ordinance Update**
  - Draft is completed; awaiting the County attorney's review
- **Airpark Project & Development Updates**
  - NCSE Grant Update - \$262,000
    - Parrish & Partners are currently moving forward with design
  - Golden LEAF Grant - \$17,500
    - Due diligence has been completed; waiting on deliverable from Johnny Williams Surveying; ready to close out grant once received

- Golden LEAF Grant - \$423,500
  - Golden LEAF has given the approval to begin clearing and grubbing
  - Remaining title issue on parcel # 1 will not delay progress on parcel # 2 property; County has given the County attorney, Tim Wilson, the approval to move forward with a Quiet Title Action; draft completed on March 2<sup>nd</sup>; awaiting his review. Golden LEAF will allow us to apply for the funding for Parcel # 1, however no monies will be released until the title issue has been rectified.
- IDFG - Water/Sewer Infrastructure Grant - \$2,750,000
  - A meeting was held on February 28<sup>th</sup> with Joe McKemmy of McDavid & Associates, Chad Rogers of Parrish & Partners, Bob Kornegay of Tri-County Electric, Scotty, Roger, Charley and George concerning the water and sewer needs in Airpark. The discussion concerned the need for Joe to begin the design of the water/sewer infrastructure as soon as possible given timing. Currently, there are no funds directly available for this, however there are monies within the full project budget to cover the cost, which is estimated to be no more than \$145,000, per Joe McKemmy. Joe agreed to begin working on the water/sewer design, coordinating with Chad, while the EDC board and the County Commissioners work on an agreement for funding. Davis Brinson, County Manager, approved for the EDC Board chairman to carry the request for funds to the County Commissioners. Roger Davis made the motion to request the Board of County Commissioners to approve and fund a work authorization from McDavid & Associates of no more than \$145,000 for design of water and sewer infrastructure within Airpark and to reimburse the County any monies remaining from the approved \$145,000 upon receiving the final cost. This motion was seconded by Glenn Cavanaugh and passed unanimously.
- **Project Freeze Update**
  - Letter of support has been sent; public hearing scheduled for March 6<sup>th</sup>; further discussion will be in closed session
- **Approve The Foundation for Duplin County Industrial & Business Development By-laws Amendment**
  - The Foundation for Duplin County Industrial & Business Development by-laws were amended by Roger Davis and presented to the board. The first amendment was the addition of DBA: The Duplin County Economic Development Corporation. The second change was to mark out the Municipal Government Appointee line. The third amendment was to add The Duplin County Board of Commissioners shall have the authority to appoint from time to time up to three (3) people to serve as Directors: one (1), of which, may be a sitting member of the Duplin County Board of Commissioners. All three (3) appointees shall serve at the pleasure of the Duplin County Board of Commissioners. The third being to mark out the reference to racial diversity. The last being revising the sentence concerning the Chairman of the Commissioners to read, The Chairman of the Duplin County Commissioners, if not the Commissioner appointed to serve on this Board, (Per Article V, Section B), the County Manager of Duplin County, and the President of the Corporation shall serve as non-voting ex-officio members of the Board of Directors. The motion to approve the by-laws, as amended, was made by Roger Davis, seconded by Glenn Cavanaugh and pass unanimously.
  - The creation of resolution for the Duplin County Economic Development Commission prepared by Roger Davis were presented to the board. The board will submit to the County Manager and the County Attorney for review. Once approved, the Commission will be executed. The Commission will have the authority to review the



nominated person(s) to the board and once approved, will submit their recommendation to the County Commissioners for appointment.

- The Commission will consist of the same board as the Foundation/Corporation, with the Commission meeting the first Friday of each month and the Foundation/Corporation holding annual meeting in June of each calendar year and/or as need may arise.

- The Foundation/Corporation and the Commission will have the same expiring dates for members, with two rotating off each June.

#### IV. NEW BUSINESS

- **NC Southeast**

- While at the meeting with the Senator Brent Jackson, Scotty had the opportunity to speak with Steve Yost. Steve recommended to focus on buy-in and smaller endeavors. He indicated that the money is there, however the Senate's appetite to spend is questionable. Possible monies coming available to assist with our shell building through construction program. Could be a low interest loan to the county; not a grant. Steve indicated it would be a grant to the NCSE and the NCSE would issue the monies as a loan. Also had the opportunity to have lunch with Speaker of the House, Tim Moore.

- **Legislature Meeting Results**

- Meeting with Senator Brent Jackson went well; unsure of outcome at the moment. Since meeting have had the opportunity to speak with Representative Jimmy Dixon, which he indicated he will also speak with Senator Jackson concerning the County's endeavors for financial assistance.

- **Board Member Comments**

- Angel with Duplin County Transportation has agreed to provide the EDC Board with one of the vans when we tour the Industrial parks and other areas of interest.

- Strategic Planning board should be formed. Schedule meeting to focus on strategic planning only with the board.

#### V. REQUEST TO MOVE INTO CLOSED SESSION

- The motion to move into closed session was made by Ken Smith, seconded by Dean Lee and passed unanimously.

#### VI. ADJOURN

- The motion to adjourn the open session was made by Dean Lee and seconded by Glenn Cavanaugh and passed unanimously.