

Duplin County Environmental Health Mobile Food Unit Application

Type of Application: New Change of Commissary Transfer of Ownership

Name of Unit (as posted on unit): _____

Owner Name: _____ Emergency Contact Name & Phone: _____

Owner Mailing Address: _____

Owner Phone: _____ Owner Email: _____

Owner Physical Address: _____

Address for Unit Storage: _____

Permanent Power Supplied at Storage address: _____

Commissary Name: _____

Commissary Address: _____

Commissary Contact Person and Phone: _____

Type of Unit: Pull Type Trailer Drivable Truck VIN # of Unit: _____

License Plate: State _____ Number _____

Description of Unit (color, markings, etc.): _____

Make/Model/Color/Plate # of vehicle (hauler): _____

Type (well/municipal) and location of freshwater used to fill tank: _____

Water heater: _____ Size _____ Type _____ Make _____

Size of freshwater holding tank: _____ Size of sewage holding tank: _____

I hereby certify that the information contained in this application is correct. I understand that any deviation without prior approval from Duplin County Environmental Health may nullify plan approval. Plan submission does not guarantee that a permit can be issued. Incomplete applications will not be reviewed. Submit a \$120 application fee with application. I also understand the requirements for mobile food units set forth on page 2 of this application, entitled 'Important Information for Mobile Food Unit Operation'.

Signature of Owner/Responsible Party: _____

Printed Name: _____ Title: _____ Date: _____



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Important Information for Mobile Food Unit Operation

Minimum Requirements for Mobile Food Units

- Must operate in conjunction with a permitted commissary and report back daily for supplies, cleaning and servicing unit; i.e. washing dishes, disposal of waste, cool large quantities of food, wash produce, replenish water/supplies.
- At least a single-vat NSF approved sink with integral drain boards on each side
- A separate handwashing sink
- Hot (minimum 110°F) and cold running water
- Wastewater tank sized 15% larger than the total potable water storage capacity
- Water holding tank of at least 20 gallons
- Commercial NSF equipment (refrigeration, freezers, cooking, hot holding, food processors)
- Approved materials for floors, walls and ceilings that are easily cleanable
- Adequate counter top space for food preparation
- Fans, screen or closeable openings (service windows) are required to protect from insects
- Approval from local Fire Marshall – fire extinguisher, commercial hood system for frying

Water/Wastewater Supplies

- Water faucets must be equipped with suitable backflow prevention device when attached to a hose.
- Water inlets must be capped when not in use.
- Waste connections shall be located lower than the water inlet connection.
- A food grade water hose is required for conveying freshwater to the holding tank.
- The onboard water holding tank must be disinfected prior to each use/fill.
- A sewage conveying hose is also required.
- Separate storage should be provided for the freshwater and sewage water hoses.

Required Documents for Application Submission

- Completed application
- Commissary Verification Form
- Specification sheets for all equipment
- A picture(s) of your unit to show unique markings such as a business name

Requirements for Mobile Food Unit Operation

- Permitted units must contact the health department in each county in which the unit plans to operate with proposed locations/times of operation. Other counties can ask you to leave if you have not contacted them prior to arrival.
- Failure to submit this information in a timely manner can result in permit suspension.
- Counties that you operate in may enter your unit and conduct inspections.
- A current grade card must be posted on your unit at all times where it can be readily seen by the public.
- Grade cards are the property of NC and may not be photocopied, transferred, sold or discarded.
- The owner of the unit is responsible for updating contact information should it change.
- If you cannot be contacted at the information provided to this department, a permit suspension will be issued.
- The mobile food unit MUST report to the commissary EACH DAY of operation for servicing. Failure to comply with this requirement will result in permit suspension.

List of All Equipment on Mobile Food Unit - Attach Specification Sheets for Each

Cooking Equipment:

Cold Holding Equipment (must keep food <41°F, include freezers, ice boxes, etc.):

Hot holding Equipment (must keep food >135°F, include crocks, Cambro containers, etc.):

Dishwashing and/or preparation sinks:

Food processors or blenders used for PH-TCS foods:

Description of Construction Materials/Finishes Used on Unit:

Floors: _____

Walls: _____

Ceilings: _____

Countertops: _____

Cabinets/Storage: _____

Light Shields: _____

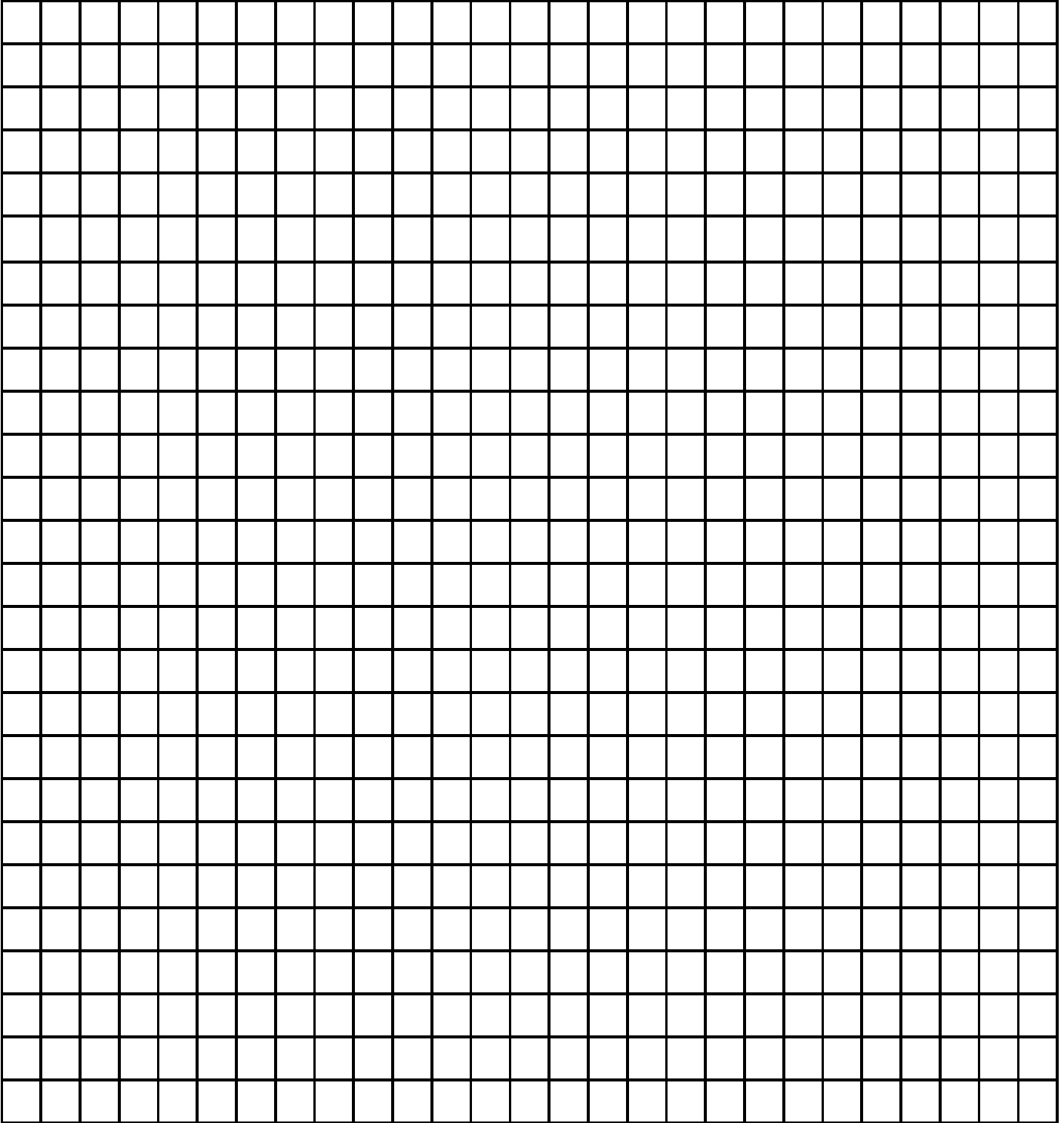
Window Openings (must be protected from insect entry:

* Outermost doors on the unit must have self-closing devices.

Water Holding Tank: _____

Wastewater Holding Tank: _____

Plans of Unit Drawn, Including Placement of Equipment – Drawn to Scale



* You may alternatively submit engineered/architectural plans.